



राष्ट्रीय प्रौद्योगिकी संस्थान अगरतला National Institute of Technology Agartala

OFFICE OF THE DEAN ACADEMIC
nitadeanacademic@gmail.com

No. NITA.5/(55-Acad)/MBA/2024-25/A-1618

Date - 15/04/2024

NOTIFICATION

Subject: Admission in MBA Programme under the Department of Management, Humanities & Social Sciences of NIT Agartala for 2024-25 academic session.

Applications are invited from eligible candidates intending to pursue 2 year full time MBA programme in the Department of Management, Humanities & Social Sciences of NIT Agartala, from July-December 2024 session.

NIT Agartala follows Reservation Policy as per Govt. Of India Norms.

Candidates willing to apply for admission in the programme at NIT Agartala are instructed to follow the below-mentioned instructions and the time schedule very sincerely:

1. Visit the online portal of NIT Agartala admission.nita.ac.in and **register** by clicking **apply now**.
2. Enter and fill the information in the following tabs in the portal: a) Personal Details b) Address Details c) Educational Details d) Photo and Signature Details e) Upload document in support of Date of Birth (A single Pdf of size less than 10 MB) f) Online Payment (a **non-refundable application fee** of Rs. 500/- for SC/ST/PwD and Rs. 1000/- for other applicants, through the online portal only).
3. After completing the activities mentioned in Sl No. 1 & 2, the candidates must upload the following documents in the Google form using the link:-
<https://forms.gle/wYZTCNXvzTVRvY1o8>

a)	Valid score card of CAT/MAT/CMAT/GMAT (Scanned Copy of Original).
b)	Proof of date of birth (Scanned Copy of Original 10 th Admit Card/Certificate).
c)	Mark sheet(s) of X (Scanned Copy of Original).
d)	Mark sheet(s) of XII/Diploma (Scanned Copy of Original).
e)	Photo id proof. as per guidelines of Govt. of India (Scanned Copy of Original).
f)	Mark sheets of all semesters of Qualifying Degree (Scanned Copy of Original). If final result of qualifying degree is awaited, an undertaking must be uploaded as per prescribed format at Annexure-A (Final Year Appearing Certificate duly signed by authority).
g)	Pass Certificate of Qualifying Degree, wherever applicable (Scanned Copy of Original).
h)	SC/ ST/ PwD/ OBC-NCL/ EWS certificate (if and whichever applicable) (Scanned Copy of Original). The date of issue of the OBC-NCL/ EWS Certificates must be as per guidelines of GoI (Issued on or after 01/04/2024). If not available at the time of the submission of application, in that case the candidates may submit the same at the time of PA Process.
i)	Experience certificates or certificates of Extra Curricular Activities, if any.

Note: a. Multiple documents, wherever applicable, must be uploaded as a single PDF.

b. Migration and Conduct/ Character Certificate is mandatory for provisionally selected Candidates during admission.

c. All Certificates / documents should be in Hindi/ English only.

4. **Last date of receiving Application Form is 30/05/2024 till 3 PM.**



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5. **Eligibility:** Graduates of fulltime regular course in Engineering discipline with 60% of marks [CGPA/CPI of 6.0 in 10 point scale] and for any other disciplines with 55% of marks [CGPA/CPI of 5.5 in 10 point scale] with a valid score either in **CAT/CMAT/GMAT/MAT/ or Institute Level Test to be conducted by NIT Agartala.** A relaxation of 5% in marks or 0.5 in CGPA/CPI in 10 point scale in graduation marks may be extended to the SC/ST candidate. Final year appearing candidates may also apply.
6. **Institute Level Test** for MBA Admission-2024 will be conducted by NIT Agartala.
7. Applicants, who have valid CAT/CMAT/GMAT/MAT score, are not required to appear in the Institute Level Test (ILT). Either a valid score of CAT/CMAT/GMAT/MAT or Institute Level Test (ILT) will be considered for Personal Assessment (PA) process.
8. Decision of NIT Agartala regarding date & venue for PA & Institute Level Test will be final.
9. No request for changes for dates regarding PA & Institute Level Test will be entertained.
10. All the prescribed format of certificates need to be downloaded from the official website of NIT Agartala.
11. Online portal for application will be closed as per schedule. No offline application will be entertained.
12. Applications of the candidates may be rejected if supporting testimonials etc. are not uploaded properly. Applications may also be rejected if any misleading documents or wrong or incomplete information are given.
13. The fees payable at the time of admission will be notified on the Institute website in due course of time.
14. For all hostel related matters, candidate may contact the office of the Chief Warden, Contact details are available on the Institute website.

Schedule for admission process

	Activity	2024-25
1	Start Date of Online Application	15 th April (Monday), 2024
2	Last date of online Payment of application fees	29 th May (Wednesday), 2024 upto 3 p.m
3	Last Date of receiving the Application form	30 th May (Thursday), 2024 upto 3 p.m
4	Uploading the names of shortlisted & eligible candidates for PA Based on CAT/MAT/CMAT/GMAT etc. and uploading the names of shortlisted & eligible candidates for Institute Level Test(ILT) on the institute website- www.nita.ac.in	6 th June (Thursday), 2024



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5	Institute Level Test [ILT] for MBA Admission	18 th June (Tuesday),2024
6	List of eligible candidates for (PA) based on ILT	18 th June (Tuesday),2024
7	Personal Appearance (PA) for GD & PI with original documents for verification	19 th , 20 th & 21 st June (Wednesday, Thursday, Friday),2024
8	Uploading the list of selected candidates.	10 th July (Wednesday),2024
9	Submission of admission fee for provisional admission through online transfer to A/C	12 th July to 16 th July(Friday to Tuesday),2024
10	Notification of Vacant Seats if available	19 th July (Friday),2024
11	Spot Round MBA Admission (Reporting at the institute from 10 AM-1 PM)	22 nd July(Monday),2024
12	Provisional admission from Spot Round	23 rd July to 25 th July (Tuesday to Thursday), 2024

GENERAL TERMS AND CONDITIONS

1. The above time schedule may be changed because of unavoidable reason if any.
2. The Institute reserves the right to cancel the candidature without assigning any reason thereof.
3. The prescribed qualification are minimum and mere possession of the same does not entitle candidates to be called for Institute Level Test and PA process.
4. Candidates must produce all original documents during verification, as per date to be notified by NITA.
5. Candidates should visit Institute website regularly for any update.

Contact details for MBA Admission

1. Dr. Kaju Nath (7629914581)
2. Nabendu Debnath (9856590795)

Email address: - admission.mhss.nita@gmail.com

This is issued with the approval of the Competent Authority.

Shanmukh
15/4/24
Asst.Registrar Academic

Copy to:

1. PS to the Director, NITA, for kind information of the Director.
2. Dean(AA) for kind information.
3. Head of the Department of Management, Humanities & Social Sciences, for information and necessary action.
4. FIC MIS for kind information and necessary action.
5. System administrator with a request to upload the same in the Institute website.

Shanmukh
15/4/24
Asst.Registrar Academic

Undertaking for Appearing Candidate

I, Mr./ Ms. _____, Son/ Daughter of _____,
Resident of _____ with Application no. _____, do hereby undertake as under:

I am a bonafide student of _____ (Name of the Institute/
University) and have completed the final examination and all other requirements to be eligible for the award
of the degree of _____ in the Department of _____ and my result
has not been published yet. I will produce all the marksheets and certificates of qualifying degree fulfilling the
minimum eligibility criteria and special eligibility criterion, along with TC/Conduct/Migration etc, **on or before**
30th September, 2024, failing which my admission in the programme at NIT Agartala will stand cancelled and
NIT Agartala will not be liable for the same and all fees paid will be forfeited. I will not appeal to the Institute
authority for further extension of date for submission of my result. In any case, the decision taken by authority
of NIT Agartala will be final.

Signature of the candidate with date:

Name of the candidate:

Name and Signature of Parent with date:

Final Year Appearing Certificate

This is to certify that Mr./Miss/Mrs. _____ is currently in the final year/is awaiting the final results, of full time course in Bachelor of _____ during the academic year 2023-2024 in this College/ Institution and has obtained at least 60% / 6.0 CGPA in 10 point scale in Engineering or 55% marks / 5.5 CGPA in 10 point scale in other disciplines. (A relaxation of marks of 5% or 0.5 in a 10 point scale on graduation marks in case of SC/ST candidates based on latest available marks/grades may be extended, if applicable).

This certificate has been issued to enable the candidate to apply for MBA Admission in Department of Management, Humanities & Social Sciences, NIT Agartala .

Name & Signature of the Authority:
(Principal/HoD/Registrar/Director)

Designation:

Office Seal:

Date:

Note:

1. Original Copy is needed to be submitted during PA process.
2. The certificate has to be in the official letter head of the (Principal/HoD/Registrar/Director).
3. Strike out the lines, which are not applicable.

Certificate to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his/her claim applying for admission to the NIT-Agartala (MBA Programme)

Caste Certificate

This is to certify that Shri/Shrimati*/Kumari* _____

son/daughter* of _____ of village*/town* _____

in District/Division _____ of the State/Union Territory*

_____ belongs to the _____ Caste/Tribe* which is recognised as Scheduled Caste*/Scheduled Tribe* under: -

- . The Constitution (Scheduled Castes) Order, 1950.
- . The Constitution (Scheduled Tribes) Order, 1950.
- . The Constitution (Scheduled Castes) (Union Territories) Order, 1951.
- . The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

[As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) Order, 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976]

- . The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.
- . The Constitution (Amdaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.
- . The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.
- . The Constitution (Pondichery) Scheduled Castes Order, 1964.
- . The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967.
- . The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968.
- . The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968.
- . The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- . The Constitution (Sikkim) Scheduled Castes Order, 1978.
- . The Constitution (Sikkim) Scheduled Tribes Order, 1978.
- . The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.
- . The Constitution (Scheduled Castes) Orders Amendment Act, 1990.
- . The Constitution (Scheduled Tribes) Orders Amendment Act, 1991.
- . The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

2. Shri*/Shrimati*/Kumari* _____ and/or his/her* family ordinarily reside(s) in village/town* _____ of _____ District/Division of the State/Union Territory of _____.

Place _____

Signature _____

State/Union Territory _____

Designation _____

Date _____

(with seal of Office)

- . Please delete the words which are not applicable
- . Please quote or tick specific Presidential Order.

Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Candidates must ensure that the caste certificate has been issued and signed by the competent authorities.

Competent Authorities

The authorities competent to issue the certificate are:-

- District Magistrate
- Additional District Magistrate
- Collector
- Deputy Commissioner
- Additional Deputy Commissioner
- Deputy Collector
- I Class Stipendiary Magistrate
- City Magistrate
- Taluka Magistrate
- Executive Magistrate
- Extra Assistant Commissioner
- Chief Presidency Magistrate
- Additional Chief Presidency Magistrate
- President Magistrate
- Revenue Officers not below the rank of Tahsildar
- Sub Divisional Officer of the area where the person and his family normally resides
- Development Officer

(ii) Certifying authority should be one concerned with the locality in which the person applying for a certificate has his permanent place of abode.

(iii) Revenue Authorities have been empowered to issue certificates on the basis of a certificate issued by an MP, MLA, Gazetted Officer etc. But they should do so only after having made proper verification and after having satisfied themselves of the correctness of that certificate.

Note: Self Attested Photo Copy of This Performa Need to Submit During PA process.

Annexure-I

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Village/Street _____ Post. Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her 'family'*** is below Rs 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____
Name _____
Designation _____

Recent Passport size
attested photograph of
the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL ISSUING THE CERTIFICATE

Certificate No. _____

Date: _____

CERTIFICATE FOR THE PERSONS WITH DISABILITIES

This is to certify that Shri/Smt./kum _____ son/wife/daughter of
Shri/Smt. _____ Age _____ old male/female, Registration
No. _____ is a case of Locomoter Disability/ Cerebral Palsy/ Blindness/ Low
vision/ Hearing impairment/ Other disability and has the degree of disability not less
than _____ % { _____ (in words)}.

The details of his/her above mentioned disability are described below:

Note: -

1. This condition is progressive/non-progressive/likely to improve/not likely to improve. *
2. Re-assessment is not recommended/is recommended after a period of _____ months/years.
3. This certificate is issued as per the "Persons with Disabilities Act, 1995".

*Strike out which is not applicable.

Sd/-
(DOCTOR)
Seal

Sd/-
(DOCTOR)
Seal

Sd/-
(DOCTOR)
Seal

Signature/Thumb impression
Of the patient



Countersigned by the
Medical Superintendent/CMO/Head of
Hospital (with seal)

Note: Original Copy need to be submitted during PA process.

**FORM OF CERTIFICATE (issued on or after 01/04/2024) TO BE PRODUCED BY
OTHER BACKWARD CLASSES APPLYING FOR ADMISSION TO NIT-
AGARTALA MBA PROGRAMME**

This is to certify that Shri /Smt / Kumari.....son / daughter of
.....village/town.....District/Division
.....in the State/Union Territory..... belongs
to.....community which is recognized as a backward class under the
Government of India, Ministry of Social Justice and Empowerment's
ResolutionNo.....
.....

dated.....*. Shri / Smt / Kumari..... and/or
his/her family ordinarily reside(s) in the District/Division of the
..... State/Union Territory. This is also to certify that he/she does not belong
to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the
Government of India, Department of Personnel and Training O.M. No. 36012/22/93 – Estt.
(SCT),dated 8-9-1993**

District Magistrate/Dy Commissioner etc.,

Dated:

Seal

* The authority issuing the certificate may have to mention the details of Resolution of
Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

NOTE: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the
Representation of the Peoples Act, 1950.

OBC Undertaking

Declaration/undertaking - for NCL-OBC Candidates only

I, _____ son/daughter of Shri/Smt. _____ resident of village/town/city _____ district _____ State hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004. I also declare that the condition of status/annual income for creamy layer of my parents/guardian is within prescribed limits as on financial year ending on March 31st, 2024.

Signature of the Candidate

Place:

Date:

Note: Self Attested photo copy of this Performa need to be submitted during PA process.