



राष्ट्रीय प्रौद्योगिकी संस्थान अगरतला  
NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA  
OFFICE OF THE DEAN ACADEMIC  
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F.No.NITA.13/(27-CSE)/EDC/SW/MIS/IMPLEMENTATION/2012-13/A-1409 Dated..19/12/2023

**Notice**

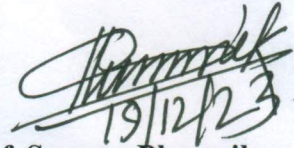
All the Departments are informed that the financial disbursement regarding the PhD monthly scholarship depends on the working report submitted and recommended by the Supervisor(s) of the scholar and HOD of the Department in which the scholar is enrolled.

The scholarship for Regular PhD scholars will be disbursed every month through the MIS module, Supervisor(s) will verify, modify and forward the application online to the HoD and the HoD will forward the application to the Scholarship Section. M.Tech scholarships will be disbursed in manual mode till notified.

In this regard, it is also mentioned that the Supervisor(s) of each /PhD scholar is responsible for monitoring performance/development and attendance records. After the Supervisor's verification and recommendation by HOD, the Quarter and Electricity charges will only be deducted as applicable and the final amount will be disbursed. The Supervisor(s) & HODs are requested to verify the attendance and monthly amount of the scholarship meticulously. Also, HODs are requested to consider applications for online scholarships only for the current month.

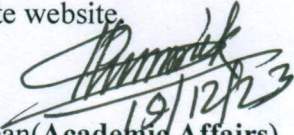
All the Ph.D scholars are advised to follow the below mentioned link of their respective account in MIS (ADMINISTRATIVE→STIPEND→TRANSACTIONS→APPLY ONLINE STIPEND).

This is issued with the approval of the Competent Authority.

  
19/12/23  
**Prof. Swapan Bhaumik**  
Dean(Academic Affairs)

Copy to:

1. PS to the Director, NIT Agartala for kind information of the Director.
2. Registrar, NIT Agartala for kind information.
3. All H.O.Ds for kind information.
4. Estate section, NITA to facilitate Stipend Section with the information of monthly house rent and electricity bill for Ph.D scholars.
5. Audit Officer for necessary action.
6. Dy Registrar (AA) for necessary action
7. Dy Registrar (F &A) for disbursement and voucher number entry at his section
8. Faculty in charge MIS for kind information.
9. System administrator with a request to upload to the Institute website.

  
19/12/23  
Dean(Academic Affairs)