



राष्ट्रीय प्रौद्योगिकी संस्थान अगरतला

National Institute of Technology Agartala

Agartala - 799 046 (Tripura)

F.NITA.74(52)/CW/Notification/2022

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Date:-11.08.2025

NOTICE

Hostel Admission Process for First-Year UG, PG, and Dual Degree Students (Session: 2025-26) NIT Agartala and IIIT Agartala

This is to inform all first-year UG, PG, Dual Degree students of NIT Agartala and IIIT Agartala, who want to avail hostel facility, that they are required to deposit the requisite Hostel Fee and Mess Charges for the ODD Semester (2025-26) through the MIS online payment mode.

To access your MIS account, use the login ID received via your email or SMS (check your email's Spam folder if necessary). To create a password, visit the MIS URL: <https://mis.nita.ac.in/> and click on "Generate or Forgot Password" to set a new password yourself.

(1) Hostel Fee Details:

Hostel Fee Structure

Program	Year	Gender	Eligibility	Hostel Initial Fee		Hostel and Mess Advance		Hostel Allotted	Occupancy	Total amount
				Cauton Money	Admission Fee	Hostel fee	Mess fee			
UG	1 st	Boys	All	5000	2000	6200	23445	RNT	Double	₹ 36,645
UG	1 st	Girls	Limited	5000	2000	6200	23445	Gargi	Double	₹ 36,645
PG	1 st	All	All	5000	2000	7200	23445	RNT & Gargi	Single	₹ 37,645

Note: Rs.5000/- (Cauton Money) is refundable after successful course completion.

Mess Advance: ₹23,445 (for 1st semester).

Note for Girls: Due to limited rooms in the girls' hostel, priority will be given to out-of-state students, followed by Tripura students based on their distance from NIT Agartala.

Girls from Tripura must apply for hostel through the link given below. Eligibility will be notified later based on availability:

<https://forms.office.com/r/1guR33DWnG>

(2) Hostel Initial Fee Payment (After Physical Reporting)

Eligible students must first pay a one-time initial hostel fee of ₹7,000 through their MIS account:

Payment Steps:

Login in MIS Account → Online Payment → SBI EPAY → Common Payment Interface → Select Receipt Type → Hostel Initial Fee → Pay

(3) Hostel & Mess Fee Payment

After paying the initial fee, students must pay the appropriate amounts given below through MIS:

₹29,645 for Double Occupancy (UG)

₹30,645 for Single Occupancy (PG)

Payment Steps:

Login in MIS Account → Online Payment → SBI EPAY → Common Payment Interface → Select Receipt Type → Hostel Fee → Pay

(4) Room Allotment Procedure

After fee payment, proceed to room allotment through MIS:



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National Institute of Technology Agartala

Agartala - 799 046 (Tripura)

Steps for room allotment in MIS: Login in MIS Account → Hostel → Transaction → Automatic Room Allotment → Allot Room

(5) Hostel Office Reporting

Visit the respective hostel (RNT for boys/Gargi for girls) with Soft copies of payment receipts (Steps 2 & 3). Hostel Room Allotment Letter (Step 4) & hard copy of filled hostel application form.

(6) Contact Information

Hostel Wardens and Supervisors

Hostel Name	Hostel Warden	Hostel supervisor
RNT:Block-1&2 (1 st Year UG & IIIT)	Dr. Nabarun Biswas	Mr. Satyajit Das (M: 8132085431)
	(Mob: 8259008964)	Mr. Rabindra Das (M: 9436557455)
Gargi Hostel (Girls Hostel NIT & IIIT)	Dr. Nabamita Goswami	Mrs. Mahuya Biswas (M: 9774607090)
	(Mob: 9856757043)	Mrs. Rumita Saha (M: 7308354700)

Additional Information:

No guest rooms are available for parents in the hostel. They are advised to arrange accommodation on their own.

(7) Hostel reporting time: **9:00 AM to 6:00 PM only.**

(8) Rooms in the International Guest House (IGH) on campus are available on a payment basis, subject to availability. Prior booking requests must be sent to: [ighnita@gmail.com]. Please confirm your booking before arriving on campus.

(9) Note for Students Availing Loans

Students availing educational loans must transfer the hostel fees to **NITA HOSTEL FUND**

Account Name: **NITA HOSTEL FUND**

A/C No: **4121132000005**

IFSC: **CNRB0004121**

Bank Name: **CANARA BANK**

Branch: **NIT Agartala**

Chief Warden
NIT Agartala

Copy to:

1. PS to the Director for kind information to the NIT Director.
2. PS to the Director for kind information to the IIIT Director.
3. The Registrar, NITA for kind information.
4. The Dean (SW1) and Dean (SW2) for kind information
5. All HODs for kind information.
6. Wardens and Supervisors of NITA Hostel.
7. The Faculty In-charge, MIS for kind information.
8. Security officer, NITA.
9. System Administrator with request to upload the notice in NITA website
10. All Notice Boards.

Chief Warden
NIT Agartala



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AGARTALA - 799 046 (TRIPURA)

Application No.: _____ (For office use only)

FORM NO-H1
(Hostel Admission Form)

RECENT
PHOTO

To
The Chief Warden,
NIT-Agartala

Sub: Application for Hostel accommodation

Sir,

I am a student of National Institute of Technology, Agartala and would like to avail hostel accommodation. I am furnishing herewith my requisite information.

(Fill all the details in (CAPITAL LETTERS):

1. Name of the Student :-..... Mobile email.....
 2. Father's Name :-..... Mobile email.....
 3. Mother's Name:-..... Mobile email.....
 4. Date of Birth 5. State:-..... 6. Branch:-
 7. Semester:-..... 8. Student's Reg./Enrolment no...../.....
 9. Permanent Address.(Enclose PRC for local students)
.....
State..... Pin..... P.S.....
 10. Name of Local Guardian
 11. Address of Local Guardian.....
..... Pin..... Mobile.....,
 12. Blood Group of the Student.....
- Place: _____
- Date: _____ Signature of the Student

ENTER THE ALLOTTED ROOM DETAILS

Name of allotted Hostel:.....Block No.....Room No.....

Signature of Hostel Supervisor



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NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA

AGARTALA - 799 046 (TRIPURA)

RULES AND REGULATIONS OF HOSTELS, NIT AGARTALA

1. Keep calm and quiet to maintain the peace and harmony inside the hostel and mess.
2. Ragging (verbal/physical/psychological) is a crime and it is strictly prohibited on campus & off campus. Punishment for raggers will obey the orders of the Hon'ble Supreme Court of India. If you are a victim, you are requested to report the same to supervisor/Warden/Anti-Ragging committee immediately.
3. Allotted room/floor/corridor/toilet must be kept neat and clean enough for healthy living for all individuals. Students are also requested to follow the necessary COVID-19 protocols as per WHO regulations.
4. Personal laptop without external speaker, mobile phone, power bank are only allowed for use. Use of any other electrical appliances for any reason is strictly prohibited.
5. Fighting among each other in a group or as an individual is punishable offence at any circumstances.
6. Cooking and keeping pets are not allowed inside the hostel premises.
7. Using any kind of motor vehicles is strictly prohibited in the campus and hostel premises for boarders of hostels. Students permitted to stay outside are allowed to come to the institute using their own vehicles, but they should park their vehicle in the designated parking area for them. Any student is restricted to use any kind of motor vehicles without permission from the authority in the campus.
8. Smoking/chewing tobacco/consumption of alcoholic drinks or supplying any of these items to others is strictly prohibited in hostel/campus premises.
9. Possession of lethal weapons like stick, rods, knife, gun(s), bullet(s), pistol(s), sickle/tatkal/daw etc., in the hostel premises is strictly prohibited.
10. No hosteller can take any article/utensils from mess to outside, not even in the hostel room.
11. Any unauthorized accommodation by the hosteller for friends/visitors/relatives at the hostel room is strictly prohibited. Non-boarders, including day scholars, should not stay in the hostel without prior written permission from the respective warden/ chief warden.
12. In the case of Gargi Hostel, only the lady guardians are allowed to visit the boarders on Saturday, Sunday and Institute Holidays only during 12:30 PM to 3:30 PM for the duration of 30 minutes/as permitted by the concerned hostel authority, after submitting a photocopy of the govt. issued identity proof.
13. Photograph pasting/Drawing/Writing on the wall of the room/furniture/door/bathrooms/ common area of the hostel is strictly prohibited.
14. The allotted rooms of the hostel cannot be interchanged/alterd at any circumstances without prior approval of the competent authority.
15. Hostel administration reserves the right to shift the residents from one room to another room of the same hostel to maintain discipline at the hostel and campus premises.
16. Do not write your name/roll number/department on the room door because others will use your room further in the following years.

Signature of Student

Signature of Parent/ Guardian



राष्ट्रीय प्रौद्योगिकी संस्थान अगरतला

NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA

AGARTALA - 799 046 (TRIPURA)

17. Arranging any kind of celebration/Parties inside the hostel premises is strictly prohibited.
18. Playing loud music or any activity which shall disturb the other students are strictly prohibited within and outside the hostel premises by the students. Playing outdoor games inside the hostel is strictly prohibited.
19. Hosteller is not allowed to remain absent from the hostel at night time without prior permission from the Chief Warden/Warden/Asst. Warden of that hostel. If found, disciplinary action will be initiated with immediate effect. On special cases, if the boarders want to visit his home, then he/she may take permission from the authority five days before leaving the hostel through MIS portal.
20. When the boarder is on leave or absent from hostel, he/she can take maximum of 8 days leave from the mess in a month with approval from the hostel authority.
21. No students are allowed to enter into another hostel without prior permission from Warden (s)/supervisor(s). They must fill up all information in the register and keep identity card with security personal before entering into another hostel. If any students are found in another hostel without prior permission, he will be considered as trespasser and strict disciplinary action will be executed.
22. Entering hostels of opposite gender is strictly prohibited.
23. Entry to the hostels of junior students is not permitted in general. However, in exigencies the senior student (s) may enter the hostel with prior written permission of the respective warden/ chief warden.
24. Using roof of any hostel/mess by hosteller/anyone for any reason is strictly prohibited.
25. Boys' hostellers are not allowed to stay outside of the hostel from 10.00 PM to 4.30 AM for any reason except medical issues.
26. Girls' hostellers will be allowed to stay outside the hostel premises only as per the timely notifications. In case of any medical emergency in odd hours, permission from the hostel supervisor/warden is mandatory.
27. For the suitable management of the hostel mess during the vacation, the hostellers having backlog exams may come to the hostel one day before the particular exam and leave the hostel the next day of the completion of the exam and prior approval from the competent authority has to be taken in advance for staying in a hostel during the vacation period.
28. For proper supervision of the regular latecomers at the hostel, a late entry register will be maintained, and after 3 numbers of late entries against any hosteller, one warning letter will be issued to him/her. Despite the warning letter, if the student is

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NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA

AGARTALA - 799 046 (TRIPURA)

29. Intentional damage to any item in the hostel room/floor/corridor is the liability of the occupant to get it repaired/replaced. Moreover, damage to hostel property, such as doors, windows, electrical fittings, toilet fittings, glass panes, lift, cooler, geyser, etc., will lead to disciplinary action, and the expense for repairing should be borne by the student (s) involved.
30. Misuse of water, electricity and other facilities are liable to disciplinary action. The electrical items should be switched off when no one is staying in the hostel room or common rooms of hostels.
31. The hosteller is solely responsible for keeping valuable belongings with him/her. Hostel administration shall not be liable for loss/damage of such valuable items.
32. Each student residing in the hostel must join in mess attached to it. Individual cooking in hostels and messing outside are not permitted. Mess rules as notified by the authority from time to time shall be observed by the boarders.
33. Mess fees must be paid along with the semester hostel fees in advance, as per the time- to-time notifications.
34. Students' mess activities shall be limited to the allotted space only. The mess shall function as single integrated unit without any division in any groups or subgroups, and shall be managed by the students' committee for this purpose under the guidance of the warden/ chief warden.
35. Do not waste food in mess. Take all you Want, but Eat all you Take. Food will not be served before or after the prescribed timing. Sometimes, unintentional delay may happen to prepare food and get ready in mess by the mess staffs. Keep patience and obey the mess rule for this occurrence.
36. Student(s) shall be required to make their rooms available whenever required for inspection, repairs, maintenance or disinfecting and shall vacate the rooms when leaving for the vacations/holidays.
37. Students shall be responsible for the proper care of the doors, windows, furniture, fan, and other fittings in the rooms allotted to them and shall generally assist the Warden in ensuring proper use, care and security of those provided in the hostels of common use of all students.
38. The inmates of the hostel should not leave the premises on holiday for the purpose of excursion or picnic without prior intimation to the warden office and subsequent permission of Chief Warden. However, for any incident or fatalities institute will not be responsible in any means.

Signature of Student

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