

राष्ट्रीय प्रौद्योगिकी संस्थान अगर्तला

National Institute of Technology Agartala

OFFICE OF THE REGISTRAR



**MINUTES OF
FORTYFIRST
SENATE MEETING**

HELD ON

14TH JULY, 2023

AT

10.00 AM.

राष्ट्रीय प्रौद्योगिकी संस्थान अगर्तला

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NITA.5/(7-ACAD)/SENATE/2023/41/A - 1378

Date: 02/11/2023

Minutes of the 41st Senate Meeting

The 41st meeting of SENATE of National Institute of Technology Agartala was held on 14th July, 2023 at 10.00 am in the Board Room of NIT Agartala. The following members and invitee members attended the meeting:

1. Prof. Sarat Kumar Patra Director, NIT Agartala	Chairman
2. Prof. Uday Shanker Dixit IIT Guwahati, Assam	Member
3. Prof. Manish Pal Professor (CE) & Chairman (AA & IR), NIT Agartala	Member
4. Prof. R. P. Sharma Professor (CE), NIT Agartala	Member
5. Prof. Ratul Das Professor (CE), NIT Agartala	Member
6. Prof. Sujit Kumar Pal Professor (CE), NIT Agartala	Member
7. Prof. Ardhendu Saha Professor (EE), NIT Agartala	Member
8. Prof. Priyanath Das Professor (EE) NIT Agartala	Member
9. Prof. Debasish Bhattacharya Professor (MA), NIT Agartala	Member
10. Prof. Ajoy Kumar Das Professor (ME) & Dean (R&C), NIT Agartala	Member
11. Prof. Prasun Chakraborti Professor (ME) & Dean (P&D), NIT Agartala	Member
12. Prof. Swapan Bhaumik Professor (ME) & Dean (AA), NIT Agartala	Member
13. Prof. Vipin Kumar Tripathi Professor & HoD (ME), NIT Agartala	Member
14. Prof. Debasis Neogi Professor (MHSS), NIT Agartala	Member
15. Prof. Ram Naresh Rai Professor (PE), NIT Agartala	Member
16. Prof. Aparna Nath Professor & HoD (PH), NIT Agartala	Member
17. Dr. Rajsekhar Panua Dean (F W), NIT Agartala	Invitee
18. Dr. John Deb Barma Dean (S W-1), NIT Agartala	Invitee
19. Dr. Uttam Kumar Bera Dean (S W-2), NIT Agartala	Invitee
20. Head of the Department Bio Engineering Department, NIT Agartala	Invitee

/s/



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|-----|--|-------------------|
| 21. | Head of the Department
Chemical Engineering Department, NIT Agartala | Invitee |
| 22. | Head of the Department
Civil Engineering Department, NIT Agartala | Invitee |
| 23. | Head of the Department
Computer Sc. & Engineering Department, NIT Agartala | Invitee |
| 24. | Head of the Department
Electrical Engineering Department, NIT Agartala | Invitee |
| 25. | Head of the Department
Electronics & Comm. Engineering Department,
NIT Agartala | Invitee |
| 26. | Head of the Department
Production Engineering Department, NIT Agartala | Invitee |
| 27. | Head of the Department
Chemistry Department, NIT Agartala | Invitee |
| 28. | Head of the Department
Mathematics Department, NIT Agartala | Invitee |
| 29. | Head of the Department
MHSS Department, NIT Agartala | Invitee |
| 30. | Col. (Dr.) Ashish Badola
Registrar, NIT Agartala | Secretary, SENATE |

Professor Sarat Kumar Patra, Director & Chairman SENATE NIT Agartala welcomed Prof. Uday Shanker Dixit, Professor, ME Department, IIT Guwahati, one of the external members of SENATE of NIT Agartala. The Chairman SENATE then welcomed all the members and invited them to take part in the discussion on the agenda points of the meeting. Following this, the Chairman SENATE invited Prof. Swapan Bhaumik, Dean (Academic Affairs) to place all the agenda points for open discussion.

The Dean (Academic Affairs) then welcomed all the members of the SENATE who were present in the meeting and requested to come forward with their valuable suggestions on the agenda points. All the agenda points were placed one by one. The members present in the meeting took part in the discussion and gave their considered views. After detailed discussion, the following decisions were taken:

Item No. S/41/01 Confirmation of the Minutes of the 40th Meeting of SENATE held on 24/03/2023.

The Minutes of the 40th meeting of SENATE held on 24/03/2023 were confirmed.

Item No. S/41/02 Action taken report on 40th meeting of SENATE

The SENATE perused and accepted the action taken on the item no. S/40/08, S/40/10 and S/40/11 of 40th meeting of SENATE held on 24/03/2023.



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- S/40/08 – Finalization of seat capacity, educational qualification and fee structure for the foreign candidates for admission at NIT Agartala in UG, PG and Ph.D programmes.
- S/40/10 – Removal the name(s) of the UG, Dual Degree, PG and Ph.D students who did not complete their semester registration for 2 (two) semesters or more.
- S/40/11 – Implementation of Rule for award of division/ class to the students of PG and Dual Degree programmes at per clause 19.1 of the UG Rule of NIT Agartala.

Item No. S/41/03

Consideration and approval of academic calendar of ODD 2023-24 session (modified) and EVEN 2023-24 session.

The SENATE approved and confirmed the calendar of the EVEN 2023-24 session (fresh). The house discussed about the modification on the calendar of ODD 2023-24 session and decided that the mid-semester examinations to be completed within 15th September, 2023, as scheduled earlier, and the end-semester examination to be completed within 30th November, 2023. The academic calendars are placed at **ANNEXURE- I**.

Item No. S/41/04

Consideration and approval regarding constitution of BUGS of the Institute.

The SENATE approved and confirmed that tenure of the BUGS committee to be one year, 50% of the members can be changed every year and the committee can be re-constituted each year by replacing the members completing tenure of 2 years.

The house also suggested that the issue of inclusion of a member from industry may be discussed in the next meeting.

Item No. S/41/05

Consideration and ratification of the reconstituted BPGS of the Institute.

The SENATE ratified and confirmed the re-constituted Board of Post Graduate Studies (BPGS) for tenure of 2 years. The committee may be seen at **ANNEXURE- II**.

Item No. S/41/06

Consideration and approval of inclusion of a new elective subject in Environmental Engineering specialization under Civil Engineering Department.

The SENATE approved and confirmed the inclusion of an elective course titled "Sustainable Design of Technology Systems" in the curriculum of elective pool of M. Tech in Environmental Engineering specialization. The house suggested that the CE Department may float the course as an Open Elective for students of all Departments of the Institute.



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The house authorized the Chairman, SENATE regarding the approval of the detailed syllabus of the mentioned course.

Item No. S/41/07 **Consideration and approval for Introduction of new elective course (Elective - IV) for B.Tech. Programme of Electrical Engineering Department.**

The SENATE approved and confirmed the new elective course titled "Introduction to Electric Vehicle Technology" under Elective- IV of B.Tech. programme of EE Department.

The house authorized the Chairman, SENATE regarding the approval of the detailed syllabus of the mentioned course.

Item No. S/41/08 **Consideration and approval of Student Discipline Manual to be followed by the students of NIT Agartala.**

The SENATE accepted in principle the Student Discipline Manual for NIT Agartala. Further, it was suggested that a committee of following members may further recommend on the draft Student Discipline Manual and may be placed in the next meeting:

Sl. no.	Name and designation	Role in committee
1.	Prof. Swapan Bhaumik, Prof. (ME) & Dean (AA)	Chairman
2.	Prof. Umesh Mishra, Prof., CE Deptt.	Member
3.	Dr. John Deb Barma, Asso. Prof. (ME) & Dean (SW- 1)	Member
4.	Dr. Uttam Kr. Bera, Asso. Prof. (MA) & Dean (SW- 2)	Member
5.	Mr. R.K. Bhogendro Meitei, Asstt. Prof. (ME) & Chief Warden	Convener

Item No. S/41/09 **Consideration and approval for Guidelines and Evaluation Parameters for Summer Internship Project and Dissertation of MBA Programme under the Department of Management, Humanities & Social sciences (MHSS).**

The SENATE approved and confirmed the proposal of the Department of MHSS regarding the Guidelines and Evaluation Parameters for Summer Internship Project and Dissertation of MBA Programme. The guidelines is enclosed at ANNEXURE- III.

Item No. S/41/10 **Consideration and approval for guiding Ph. D scholar(s) from other Institute(s) by the faculty of NIT Agartala.**

The SENATE approved the faculty members of NIT Agartala may be issued NOC by the Dean (FW) for supervising UG, PG and Ph. D students of other institutes of Institute of National Importance (INI), Government Stand alone University, Institutes having NIRF ranking within 150 in respective category, and CSIR labs, with the following conditions:



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1. A faculty member cannot supervise more than 5 (five) students from outside Institute simultaneously.
2. Chairman SENATE may approve on special grounds for supervising of more than 5 (five) students.
3. In cases of Ph. D scholar supervision, point in respect of Clause 7.8 of the Institute Ph. D Regulations 2018 will not be considered while calculation of total points for supervising Ph. D scholar at NITA.

Item No. S/41/11

Consideration and approval of starting PG courses at NIT Agartala in part-time mode with a minimum duration of 3 (three) years.

The SENATE accepted in principle about starting of Masters programmes at NIT Agartala in part-time mode. The house advised that the detailed draft guidelines/ modalities and regulation may be discussed in the BPGS and put before the SENATE in the subsequent meeting.

Item No. S/41/12

Consideration and approval of conversion from regular to part-time for students in 2nd year of M. Tech programme of NIT Agartala, if the student receives and joins employment.

The SENATE accepted in principle about the conversion of regular to part time for M. Tech students at NIT Agartala. The house advised that the detailed draft regulation may be discussed in the BPGS and put before the SENATE.

Item No. S/41/13

Consideration and approval of including MCA qualification for admission in Ph. D programme under CSE Department.

The SENATE approved and confirmed proposal of the CSE Department to include MCA degree under admission to Ph. D in Computer Science & Engineering. The house deliberated the following:

1. Candidates with pure science background and having MCA a subsequent degree will be considered.
2. MCA degree may be considered equivalent to B. Tech. and candidates should possess MCA with 85% or 8.5 CGPA (in a 10 point scale). A relaxation of 5% or 0.5 CGPA (in a 10 point scale) for SC/ST/ Physically challenged or differently abled candidates with valid NET/ GATE score, will be considered for Ph. D programme in Computer Science & Engineering Department.
3. In such cases, the candidates if selected will have to carry out and complete a minimum of 24 credits course works, in-line with B. Tech, to continue the Ph. D programme at the Institute.
4. Such scholars will be governed by the regulations of the regular and part-time scholars of the Institute, as applicable.



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Item No. S/41/14

Consideration and approval for financial assistance to the Ph. D scholar under Project Staff Category on closure of project at NIT Agartala.

The SENATE approved and confirmed that student admitted to Ph. D programme can be provided financial assistance for a period of 3 (three) years following the project closure (with total duration of 5 years).

In such cases, scholarship may be given at par to the Full-time with Scholarship category till a maximum of 3 years or submission of thesis, whichever is earlier, strictly based on satisfactory performance and recommendation of the Department. This will be applicable from 2024-25 academic session.

Item No. S/41/15

Consideration and approval for initiation of new PhD programme (EXECUTIVE Ph. D) at NIT Agartala.

The SENATE accepted in principle to initiate new PhD programme (EXECUTIVE Ph. D) at NIT Agartala. The house advised that the detailed draft guidelines, as followed by NIT Rourkela and other Institutes may be explored. Fees for the course may be discussed in the BPGS and put before the SENATE as a detailed proposal.

Item No. S/41/16

Consideration and approval for amendment in the minimum qualification criteria of B. Tech/ B.E or Equivalent degree students for direct admission in PhD programme.

The SENATE approved and confirmed the following amendment in the Ph. D Regulation 2018, in terms of the minimum qualification criteria as below:

B.E./ B.Tech./ B.Pharm or similar discipline graduates, from an Institute/ University with average NIRF ranking of within 100 (Engineering category) over last 3 years, and Institutes of National Importance, with academic record as 70% or 7.5 CGPA in a 10 point scale, can be considered for direct admission in PhD programme. Such candidates must have valid GATE/ NET score card tenable for the year of admission.

Item No. S/41/17

Consideration of enhancement of the honorarium to the foreign examiner and Indian examiner for the Ph. D thesis evaluation.

The SENATE approved and confirmed to enhance the honorarium to the foreign examiner for evaluation of Ph. D thesis from USD 300 to USD 400. Further, in regards to the Indian examiner, after threadbare discussion and referring to NIT Delhi, NIT Sikkim, IIT Guwahati, IIT Palakkad, etc.. it was resolved that the thesis evaluation fee for Indian examiner to be enhanced from Rs. 5.000/- to Rs. 10.000/-.



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Item No. S/41/18

Consideration and approval to start Institute fellowship to M. Tech and Ph. D students in Engineering not having GATE score card.

The SENATE approved and confirmed that an amount of maximum of 50% of the GATE/ MoE scholarship, to be considered as 'Institute fellowship' for the students admitting in the M. Tech and Ph. D programmes of all branches of the Institute. Such student will also work as Teaching Assistant (TA) in the Department and scholarship will be given on satisfactory performance of academic activities in the Department, as certified by the Head of Department.

Item No. S/41/19

Consideration and approval of amendment to the rule concerning the essential qualification for obtaining minimum qualifying marks in the written examination for admission to Ph. D, M. Tech and M.Sc. programmes through the Institute-level examination.

The SENATE approved and confirmed the following:

A. In respect to admission in Ph. D programmes, following points are applied:

- Candidates with GATE/NET scorecard may be given preference in the weightage.
- The amended weightage criteria for Ph.D. admission through Institute-level examination:

Sl. no.	Weighted criterion	Proposed Marks
1.	Undergraduate	10
2.	Post-Graduate	20
3.	Paper Publication	15 Marks Maximum (1 paper in SCI/SCIE/SSCI/Scopus indexed journal-15 marks, 1 paper in SCOPUS indexed Conference- 10 marks)
4.	Written (may be online/ offline)	30 (Cut-off marks - 09)
5.	GATE/NET scorecard (preference to be given)	15
6.	Interview	10 (Minimum qualifying marks - 5)
	Total Marks	100

- At least 40% marks on the overall weightage may be considered as the qualifying criterion.
- The question paper for the written test will comprise 30 Questions, out of which 10 Questions will be from UG level of the candidate applying to the Department and 20 Questions will be from the specializations under the concerned Department, as the minimum eligibility is PG Degree. Multiple Choice Based Questions will be considered for 30 marks.



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- Candidates applying directly to Ph.D after B.E./ B.Tech with valid GATE score, for them 30 Questions will be of at B. Tech level as MCQ.

B. Following points are proposed for admission to M.Tech. & M.Sc. Programmes (Non-CCMT and Non-CCMN) through the Institute-level examination

- At least 40% marks on the overall weightage may be considered as the qualifying criterion.
- The amended weightage criteria for M. Tech. & M. Sc. (Non-CCMT and Non-CCMN) admission, against vacant seats after admission through CCMT & CCMN through Institute-level examination:

Criterion	10 th	12 th /Diploma	B. Tech.	GATE/NET	Written	Interview
Marks	10	15	25	10	30 (Cut-off marks – 09)	10 (Minimum qualifying marks – 5)

Item No. S/41/20

Consideration and approval to enhance the provision of Research Operating Grant to Ph. D and M. Tech. Scholars.

The SENATE approved and confirmed the proposal of enhancement of Research Operating Grant (ROG) to INR 40,000/- and INR 20,000/- per annum for Ph. D and M. Tech. scholars respectively. The house suggested that modalities may be framed by the O/o the Dean (FW) and may be placed for further approval of FC and BoG.

Item No. S/41/21

Consideration and approval of minor modification of Ph. D forms related to thesis examiner details, thesis evaluation, Oral Examination Board, and final recommendation & approval of degree.

The SENATE approved and confirmed the modified Ph. D forms 14, 14(A), 15 and 16. The house suggested that these forms may be uploaded on the Institute website after publication of the minutes of this meeting. The modified forms are presented in ANNEXURE- IV.

Item No. S/41/22

Consideration and approval of starting fellowship to the Ph. D scholars under Self-Financed category at NIT Agartala if qualify in GATE/ NET examination at a later stage.

The SENATE approved and confirmed that scholars admitted provisionally under Full-time self financed category may be allowed for MoE scholarship if the scholar qualifies GATE/ NET/JRF within 1 (one) year from the date of admission. An extension of 1 (one) more year may be given subject to recommendation of the Department and subsequent approval of the Chairman, SENATE. The house further resolved that tenure of scholarship for such scholar to be from the date



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of submission of the score card/ certificate till the date of submission of provisional thesis or 5 (five) years from the date of admission, whichever is earlier. Such scholarship will be governed by the rules and regulations of the Govt. of India and the Institute, amended from time to time. Further, the enrollment number in MIS to remain unchanged if scholarship is approved for any scholar under such circumstances. This will be applicable from 2024-25 academic session.

Item No. S/41/23

Consideration and approval of sending the Ph. D thesis to the Indian examiner if the foreign examiner accepted to evaluate thesis and unwilling to re-evaluate the modified thesis after suggested revision "After modification the thesis should be referred back to me, for final assessment."

The SENATE approved and confirmed that, if the foreign examiner suggests for revising the thesis and sent back to him / her for re-evaluation, the revised thesis is again sent to him/ her. In case, the foreign examiner refuses to re-evaluate the revised thesis due to different reasons, in such cases, the revised thesis is to be sent to the Indian Examiner for comments and compliance to examiner queries.

Item No. S/41/24

Consideration and approval of selection of supervisor of Ph. D scholars admitted categories other than Full-time with Scholarship and calculation of points for such supervisors.

The SENATE approved and confirmed that scholars admitted in categories other than Full-time with Scholarship may be allowed to select supervisor of their choice based on availability. A faculty member will be allowed to supervise upto 2 (two) scholars who gets admission under QIP and Visvesvaraya schemes.

Further, it was also resolved that point will not be calculated as per clause 7.8 of Ph. D regulation 2018 for faculty members supervising a scholar under any category except Full-time with Scholarship (under MoE and Institute). QIP and Visvesvaraya schemes.

Item No. S/41/25

Consideration and approval of relaxation of marks by 5% in final qualifying degree to the SC/ST/Physically challenged candidates for admission in Ph. D programmes.

The SENATE approved and confirmed the amendment of the minimum eligibility requirement for the purpose of admission in Ph. D programmes as below:

A minimum 65% of marks or CGPA of 6.5 (on a 10 point scale) for all candidates. For SC/ ST/ Physically challenged or differently abled candidates, a relaxation of 5% or 0.5 CGPA (in a 10 point scale) will be allowed. Conversion of grade to percentage or vice-versa is not allowed.

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Item No. S/41/26 Consideration and approval of renewal of MoU between NIT Agartala and IISER Kolkata.

The SENATE approved and confirmed the renewal of MoU between NIT Agartala and Indian Institute of Science Education and Research (IISER) Kolkata at ANNEXURE- V.

The house also suggested that the O/o the Chairman (AA & IR) may share the summary of outcomes of the MoUs with all the Senators in the meeting during any proposal of renewal / extension is placed for approval.

Item No. S/41/27 Consideration and approval of MoU and JDP Agreement between NIT Agartala and IIT Jammu.

The SENATE approved and confirmed the proposal regarding signing a MoU and Joint Doctoral Degree Program (JDP) Agreements for collaborative academics and research between NIT Agartala and IIT Jammu. The house authorized the Chairman, SENATE for the approval of the final MoU and JDP for signing. The agreement is enclosed in ANNEXURE- VI.

Item No. S/41/28 Consideration and approval for Utilization of CPDA fund for visit, conference, etc., throughout the year.

Currently, faculty members of the Institute are allowed to visit outside the Institute during the vacation period.

The SENATE accepted in principle the process of utilization of CPDA fund for visit, conference, etc., throughout the year. Further, the house suggested that the O/o the Dean (FW) may place for further approval of FC and BoG. Similar guidelines will be allowed for other funding sources also.

Item No. S/41/29 Consideration and approval for CPDA during probation period of faculty members.

The SENATE accepted in principle the allocation of CPDA fund for faculty members of Institute recruited in Pay level of Institute during their probation period. The house suggested that the O/o the Dean (FW) may place for further approval of FC and BoG.

Item No. S/41/30 Consideration and approval for Extra page charges for reputed SCI/SCIE journal from CPDA fund.

The SENATE accepted the proposal for payment of the charges for the extra page in unpaid reputed SCI/SCIE journals, Patent filing, may be utilized from the fund of CPDA. Article Publication charges for full paper may not be permissible from CPDA fund. The house suggested that the O/o the Dean (FW) may place for further approval of FC and BoG.



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Item No. S/41/31

Consideration and approval of starting Post-Doctoral Fellowship programme at NIT Agartala.

The SENATE agreed in principle to offer Post-Doctoral Fellowship (PDF) programme at NIT Agartala. The house advised that the detailed draft guidelines/ modalities as followed by NIT Silchar may be explored, discussed in BPGS and put before the SENATE.

Item No. S/41/32

Consideration and approval of rules of attendance of students.

The house perused the proposal of the attendance of students and deliberated that a committee consisting of following members may be constituted to frame a guideline and same may be placed before the subsequent SENATE meeting for approval:

Sl. no.	Name and designation	Role in committee
1.	Prof. Swapan Bhaumik, Prof (ME) & Dean (AA)	Chairman
2.	Prof. Ardhendu Saha, Prof., EE Deptt.	Member
3.	Prof. Sujit Kumar Pal, Prof., CE Deptt.	Member
4.	Prof. Debasish Bhattacharya, Prof., MA Deptt.	Member
5.	Dr. Kamallesh Debnath, Asstt. Prof. (ECE) & Asso. Dean (UG)	Convenor

Item No. S/41/33

Consideration and approval regarding amendment in the procedure of semester registration for students of NIT Agartala.

The SENATE approved the proposal of amendment in the semester registration process of students, as below:

Students will be allowed to register for a period for payment of semester registration fee as well as subject registration in the MIS before the date of commencement of classes, which will be termed as Pre-registration. The registration to be completed in a 3 (three) working days of start of semester.

1. Upto 1st to 3rd working day, normal fee charged.
2. From 4th to 7th days, a fine of Rs. 5000/- imposed as penalty.
3. Beyond the date in sl. no.- 2, fine of Rs. 10,000/- be imposed as penalty up to 15 days.

In case, student admitted to hospital, immediate calamity in the family, and similar, may be dealt on case to case basis under discretionary power of the Chairman, SENATE, on recommendation of concerned HoD and Dean (AA).



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Item No. S/41/34 Consideration and approval of procedure to nominate faculty members to the Board of Governors (BoG) by SENATE.

The SENATE approved and confirmed the proposal of procedure to nominate one Professor and one from other category (Associate Professor or Assistant Professor) to the Board of Governors (BoG) by SENATE. The procedure of nomination is given in ANNEXURE- VII.

Item No. S/41/35 Consideration and approval of UG and PG coordinator and Co-coordinatorship for academic programmes in Departments and their tenure.

The SENATE approved and confirmed the following:

HoD will nominate UG and PG Coordinator and Co- coordinator for 2 (two) years. One of them will be replaced each year on completion of at least 2 years term. The senior faculty member of the two members on designation will be the Coordinator.

Item No. S/41/36 Consideration and approval of fee structure for the 4- year Integrated Teacher Education Programme (ITEP) to be commenced from 2023-24 academic session.

The SENATE approved and confirmed that the fee structure of BS-MS course (first 8 semesters) of the Institute to be followed for the 4-year ITEP course commencing from 2023-24 session, given in ANNEXURE- VIII.

Item No. S/41/37 Consideration and approval of MoU between NIT Agartala and North Eastern Space Application Centre (NESAC), Meghalaya.

The SENATE approved and confirmed the proposal of signing MoU between NIT Agartala and North Eastern Space Application Centre (NESAC), Meghalaya. The draft MoU is placed in ANNEXURE- IX.

Item No. S/41/38 Any other item, with the permission of Chair.

Following 3 (three) other items were discussed in the meeting.

Item No. S/41/A/1 Consideration and approval of fund for contractual faculty members for attending conference, research related work.

The house discussed that the contractual faculty members serving the Institute with consolidated pay may be allowed for expenses limited to an amount of Rs. 50,000/- per year for the purpose of attending conference to present paper, research related aspects, etc. The members perused that this will enhance the number of publication of the Institute, improve research quality and in turn help the Institute in the NIRF rankings. The SENATE also decided that faculty member



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serving at least 1 (one) year at the Institute in contractual position on consolidated pay to be eligible for this fund sanction.

Further, the house suggested that the O/o the Dean (FW) may place proposal for further approval of FC and BoG.

Item No. S/41/A/2 Consideration and approval of semester registration and fee for students in exchange schemes of the Institute.

The Chairman (AA & IR) raised that some students undergoing their studies in other Institutes in exchange program under MoU are facing problems related to the payment of fees and subsequent semester registration.


The house discussed the issue and resolved the following:


1. In cases, where the visiting Institute does not require any semester fee, students have to pay their full applicable fee at NITA.
2. In cases, where the visiting Institute asks for full semester fee at visiting Institute, the visiting students have to pay 20% of their applicable fees at NITA, to continue their enrolment at NITA.
3. This applies only to tuition fee.
4. User charges, like all other fees, student activity fee, etc., and Hostel fee will not be charge by NIT Agartala.

Item No. S/41/A/3 Consideration and approval of duration of retention of the answer sheets of old examinations (mid-semester and end-semester).

The Head of some Academic Departments raised the issue of retention of the answer sheets of mid-semester and end-semester examinations at the Institute which are older of more than 5 years. The SENATE members discussed in detail and resolved that faculty members to retain answer sheets of examinations of students for a period upto 2 (two) years from examination. When a faculty member leaves the Institute on long term leave/ relieved/ superannuates, the scripts will be handed over to the HoD.

The meeting ended with thanks to all.


(Prof. Sarat Kumar Patra)
Chairman, SENATE


(Col. (Dr.) Ashish Badola)
Registrar & Secretary, SENATE