



राष्ट्रीय प्रौद्योगिकी संस्थान अगरतला
National Institute of Technology Agartala

अगरतला/ AGARTALA - 799 046 (त्रिपुरा / TRIPURA)

संख्या/ No.F.NITA.3(4-GEN)/2018/L/12063-72

दिनांक/Dated 08 / 02/2023

कार्यालय आदेश/ OFFICE ORDER

It has been observed that Faculty and Non-Teaching employees are proceeding on outstation visits for various purposes (personal / professional etc.) without prior permission/ approval of Competent Authority NITA.

This has been viewed seriously. Accordingly it is conveyed that prior permission / approval must be obtained before proceeding on any outstation visit for any purpose failing which appropriate action would be taken as per rules.

कुलसचिव/ Registrar

एनआईटी अगरतला/ NIT Agartala

लिपि / To

All Concerned.

प्रतिलिपि / Copy to:

1. The PS to Director, NITA, for kind information to the Director, NITA.
2. The Registrar, NITA for kind information.
3. All Dean(s), / All HoD(s), NITA, with a request to inform the same to their faculties / employees under them.
4. All Dy. Registrars / All Asstt. Registrars, NITA for information and necessary action.
5. Asso. Dean (Exam), NITA for information and necessary action.
6. Medical Officer, NITA for information and necessary action.
7. Legal Cell, NITA for information and necessary action.
8. All Section / Branch In-charge, NITA for necessary action.
9. The system Administrator for uploading the office order in the Institute website.
10. Guard File.

कुलसचिव/ Registrar

एनआईटी अगरतला/ NIT Agartala

National Institute of Technology Agartala

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