



**NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA**  
West Tripura, Pin: 799046  
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*Minutes of the 43<sup>rd</sup> Meeting of the  
Finance Committee  
held on November 24, 2023*

The Finance Committee, 43<sup>rd</sup> meeting of National Institute of Technology, Agartala was held on November 24, 2023 at 11:00 am at NIT Transit House, New Delhi through hybrid mode.

The following members were present in the meeting:

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| (1) Shri Binod Bawri           | : Chairperson of FC & BoG, NIT Agartala  |
| (2) Prof. (Dr.) S. K. Patra    | : Director, NIT Agartala.  |
| (3) Smt. Saumya Gupta          | : Joint Secretary (NITs), MoE, Dept. of Higher Education, Govt. of India.<br>(Online mode) |
| (4) Shri. Anil Kumar           | : Director (Fin), MoE, Govt. of India<br>(Representative of JS&FA, MoE, Govt. of India)    |
| (5) Prof. (Dr.) Swapan Bhaumik | : Professor, Mechanical Engineering Department, NIT Agartala.                              |
| (6) Dr. (Mrs) Sumita Deb       | : Assistant Professor, Electrical Engineering Department, NIT Agartala.<br>(Online mode)   |
| (7) Col (Dr.) Ashish Badola    | : Member Secretary of FC & Registrar, NIT Agartala.  |

The Chairperson of Finance Committee, NIT Agartala presided over the meeting and welcomed Prof. S. Bhaumik as member of FC along with all other members. The Chairperson then invited the Registrar to initiate discussion on the agenda items.

**Item No. 43.1:** Confirmation of the Minutes of 42<sup>nd</sup> and 42<sup>nd</sup>-A (Special) Meeting of Finance Committee, NIT Agartala.

The Finance Committee confirmed the Minutes of 42<sup>nd</sup> and 42<sup>nd</sup> - A (Special) Finance Committee meeting.

**Item No. 43.2:** Action taken on the decision of 41<sup>st</sup> and 41<sup>st</sup>-A (Special) Finance Committee meeting of NIT Agartala.

The Finance Committee noted the following actions taken on various decisions of the 41<sup>st</sup> and 41<sup>st</sup>-A (Special) Meeting:

Sl. No.	Item No.	Agenda Item	Status of Actions taken
41 <sup>st</sup> Finance Committee			
1.	41.1	Confirmation of the Minutes of 40 <sup>th</sup> and 40 <sup>th</sup> - A (Special) Meeting of	Action taken.



		Finance Committee, NIT Agartala.	
2.	41.2	Action taken on the decision of 39 <sup>th</sup> Finance Committee meeting of NIT Agartala.	Action taken.
3.	41.3	To receive information on the Financial Status of the Institute as on August 31, 2022.	Noted by the FC.
4.	41.4	To consider the Physical & Financial Statement of the ongoing construction works/ projects.	Noted by the FC.
5.	41.5	To consider the recommendation of the minutes of 48 <sup>th</sup> (Special) Building & Works Committee meeting of NIT Agartala held on December 21, 2021.	Action taken.
6.	41.6	To consider the proposal for "Up gradation of road from Rotary (near H4 qtr.) to gate no-3 and to Market Complex & Road from H4 qtr.(sentry post) to tri-junction of playground via new type-II qtr. at NIT Agartala.	As per decision placed at 43 <sup>rd</sup> FC as Item No. 43.19.
7.	41.7	To consider the introduction of additional User charges for UG, Dual Degree, PG and Ph.D students of NIT Agartala from the academic session 2022-23.	The Board in its 62 <sup>nd</sup> meeting vide Item No. 62.1, decided to drop the agenda and not to execute further as the fellowships are being paid by Govt. of India.
8.	41.8	To consider for payment of arrear towards Children Education Allowance for the year 2017-18 and 2018-19.	Completed.
9.	41.9	To consider suppression of the agenda w.r.t. Research Operating Grant.	As per decision placed at 43 <sup>rd</sup> FC as Item No. 43.8.
10.	41.10	To consider the release of benefits in the event of Death cum Retirement to the successor of Lt. Asis Sarkar, Assistant Professor, Mechanical Engineering Department, NIT Agartala.	Completed.
11.	41.11	To consider the Water Charges for residential quarters of NIT Agartala.	Implemented.
12.	41.12	To consider the work of "Construction of balance work of Swimming pool at NIT Agartala" for an amount of Rs. 7,70,21,000.00.	MoU with CPWD signed.
13.	41.13	Any other item with the permission of the Chair.	Not applicable.
40 <sup>th</sup> -A (Special) Finance Committee			

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14.	41(A).1	To consider the Annual Accounts of the Institute for the financial year 2021-22 and Separate Audit Report of the C&AG along with the Institutes' reply.	Action taken.
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**Item No. 43.3:** To receive information on the Financial Status of the Institute as on November 16, 2023.

The Committee noted the detailed financial status of the Institute as on 16<sup>th</sup> November 2023.

**Item No. 43.4:** To consider the Physical & Financial Statement of the ongoing construction works/ projects.

The Physical & Financial statement for the ongoing construction works projects and the expenditure status were noted by the Committee.

**Item No. 43.5:** To consider the enhancement of consolidated remuneration for the contractual teaching staff of NIT Agartala.

The Committee approved the non-compounded enhancement @8% per year for contractual faculty drawing consolidated pay of Rs. 70,000/- per month. The increment caters to DA enhancement and annual increment.

**Item No. 43.6:** To consider enhancement of honorarium to Examiners for Ph.D thesis evaluation.

The committee approved the enhancement of honorarium for Indian examiner and foreign examiners engaged for Ph.d thesis evaluation. The remuneration Indian examiner is received @ Rs. 10000 per thesis evaluation. Foreign examiner is received to \$400 per thesis evaluation on submission of tax declaration certificate and @ \$500 per thesis evaluation to examiner without tax declaration certificate for which 20% TDS will be deducted.

**Item No. 43.7:** To consider deletion of stock of non-functional/ unserviceable items viz. computers and printers.

The Committee approved in principle the discarding of obsolete PCs and peripherals who have completed their useful life and have been rendered beyond economical repairs. A scrapping committee is required to be convened to calculate the book value towards the discarding of old PCs and peripherals to be written off from the books. The committees recommendations be placed in next meeting prior to their disposal.

**Item No. 43.8:** Consideration and approval to enhance the provision of Research Operating Grant to Ph.D and M. Tech. Scholars.

The committee advised to re-look grant of Research Operation Grant (ROG) in view of directions accorded against Item No. 41.9 of 41<sup>st</sup> Finance Committee meeting on 26<sup>th</sup> September 2022. The committee accorded approval of reimbursement of expenses incurred towards research expenses by any research scholar from Institute fund on case to case basis.



**Item No. 43.9:**      **Consideration and approval for Utilization of CPDA fund for visit, conference etc. throughout the year.**

The Committee advised that any proposal for revision in CPDA guidelines be forwarded to Ministry of Education, Govt. of India in consolidated manner for its consideration. The committee recommended feasibility be explored for the provision of seed grant for faculty members on the lines of similar practices being followed by various IITs.

**Item No. 43.10:**      **Consideration and approval for CPDA utilization during probation period and for faculty on contract.**

The Committee advised that any proposal for revision in CPDA guidelines be forwarded to Ministry of Education, Govt. of India in consolidated manner for its consideration. The committee recommended feasibility be explored for the provision of seed grant for faculty members on the lines of similar practices being followed by various IITs.

**Item No. 43.11:**      **Consideration and approval for payment of Extra page charges for unpaid reputed SCI/ SCIE journal from CPDA fund.**

The Committee accorded approval for expenses toward extra page charges out of Institute fund, if required, on case to case basis and on merit.

**Item No. 43.12:**      **Consideration and approval of fund for contractual faculty members for attending conference, research related work.**

The Committee advised to formulate a comprehensive policy and place it to Board including the criteria for grant of funds. In the interim the committee agreed on approval be accorded from Institute fund on case-to-case basis, as per the merit of the proposal.

**Item No. 43.13:**      **To consider the recommendation of 39<sup>th</sup> Senate meeting of NIT Agartala against Item No. S/39/20 held on September 14, 2022.**

The Committee accorded approval on Item No. S/39/20 vide which 39<sup>th</sup> Senate had recommended grant of Ministry scholarship for Ph.D scholars (full-time with scholarship category) who submit their provisional thesis before completion of 5 (five) years of Ph.D duration. Such scholars will be termed as "Research Associate" and fellowship will be provided at same rate as per Ministry norms till the completion of 5 (five) years duration or 6 (six) months, whichever is earlier. Fellowship of Research Associates will be based on the performance of their work for the purpose of enhancing research facilities/ laboratories, preparation of project proposal, other academic duties as and when assigned by the concerned department.

**Item No. 43.14:**      **To consider the recommendation of minutes of 40<sup>th</sup> Senate meeting of NIT Agartala held on 24<sup>th</sup> March, 2023.**

The Committee accepted the recommendations of the 40<sup>th</sup> Senate meeting of NIT Agartala at Item No. S/40/14 w.r.t. enhancement of admission fee and application for Ph.D scholars & S/



40/22 w.r.t. extension of Ph.D duration by 2 (two) semesters with the scholarship up to the completion of 5 years from the date of admission (limited to 5 years).

**Item No. 43.15:** To consider the recommendation of the minutes of 50<sup>th</sup> Building & Works Committee meeting of NIT Agartala held on 20<sup>th</sup> September, 2022.

The Finance Committee accepted the recommendations of 50<sup>th</sup> Building & Works Committee.

**Item No. 43.16:** Consideration and approval to revise the rate of fellowship of Ph.D scholars (JRF & SRF).

The Finance Committee accorded approval on the revision of rates of fellowship @ Rs. 31,000/- to Rs. 37,000/- and Rs. 35,000/- to Rs. 42,000/- (Ref. Office Memorandum No. DST/ PCPM/Z-06/2022 dated 26-06-2023 of the Ministry of Science & Technology, Department of Science & Technology, Govt. of India).

**Item No. 43.17:** To consider procurement of Laptop, tablet, notepad, ultra-book, net-book or devices of similar categories under Cumulative Professional Development Allowance (CPDA) by the faculty members of NIT Agartala for disposal of work.

The Committee reiterated that consolidated recommendation for revision of CPDA guidelines be forwarded for consideration. The Committee accorded approval to incur expenditure out of Institute fund on merit.

**Item No. 43.18:** To consider the procurement of PCs for different departments and CC Labs.

The Committee approved for the procurement of 143 nos. PCs and 150 nos. all-in-one PCs.

**Item No. 43.19:** To consider the work of "Up-gradation of road from rotary (near H4 qtr) to Gate No. 3 and to Market Complex & Road from H4 qtr (sentry post) to tri-junction of playground via new type-II qtr at NIT Agartala" for an amount of Rs. 1,64,55,897.00.

The Committee accepted the recommendation of Building & Works Committee and sanction the revised expenditure amounting Rs. 1,64,55,897.00..

**Item No. 43.20:** To consider the work of "Construction of additional 1xH5, 2xH4B & 2xH3B Building (G+6) at NIT Agartala" for an amount of Rs. 142,40,05,481.00.

The Committee noted the infrastructure proposals, advised to prioritise the infrastructure requirement in a phased manner. The committee also proposed that sourcing of funds from alternate sources be explored include loan from HEFA, CSR funds, Alumni contribution etc.



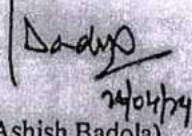
Item No. 43.21: To consider the work of "Construction of two additional block (G+7) for RNT Hostel at NIT Agartala" for an amount of Rs. 77,61,03,156.00.


On similar lines of Item No. 43.20, the committee advised on prioritizing of infrastructure proposals along with sourcing of funds.

Item No. 43.22: Any other item with the permission of the Chair.

Not applicable.

The meeting ended with the vote of thanks to the Chair.

  
(Col. (Dr.) Ashish Badola)  
Member Secretary of Finance Committee  
&  
Registrar, NIT Agartala

  
(Shri Binod Bawri)  
Chairperson of FC & BoG  
NIT Agartala