



NATIONAL INSTITUTE OF TECHNOLOGY AGARTALA
West Tripura, Pin: 799046

*Minutes of the 29th Meeting of the
Finance Committee
held on March 24, 2017*

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The 29th meeting of the Finance Committee of National Institute of Technology, Agartala was scheduled to be held on March 24, 2017 at 12 noon in the Conference Room of International Guest House, NIT Agartala. But as per request of the members, the meeting was pre-poned to 11 am, which was also communicated to all members in advance.

The following members were present in the meeting:

- (1) Prof. Deepak.B. Phatak : Chairperson, Finance Committee and BoG of NIT Agartala.
- (2) Prof. Gopal Mugeraya : Member, Director, NIT, Agartala.
- (3) Shri K. Rajan : Under Secretary, MHRD, Govt. of India
(Representative of Special Secretary / Additional Secretary / Joint Secretary dealing with Technical Education, Dept. of Higher Education, MHRD).
- (4) Dr. John Deb Barma : Member, Asstt. Professor, NIT, Agartala.
- (5) Dr. Debasish Bhattacharya : Member Secretary, Finance Committee and Registrar (I/C), NIT, Agartala.

The Financial Advisor (IFD), MHRD could not attend the meeting due to prior occupation.

Prof. Deepak B. Phatak, Chairperson, Finance Committee of NIT Agartala presided over the meeting and welcomed all members of the Finance Committee and thanked them for making it convenient attending the meeting.

The Chairperson then invited the Director and the Registrar to initiate discussion on the agenda items.

At the outset the Director apprised the members regarding the achievement made by the Institute in academic arena and other activities. He then requested the Registrar to present agenda items.

Item No. 29.1: Confirmation of the Minutes of 28th Meeting of the Finance Committee held on July 01, 2016.

The Finance Committee confirmed the minutes of its 28th meeting held on July 01, 2016 at NIT Transit House, New Delhi.

Item No. 29.2: Action taken on the decision of the 27th Meeting of the Finance Committee held on December 05, 2015 in the Conference Room of NIT Transit House, New Delhi.

The Finance Committee noted the action taken report with the following observation:

- (i) In respect of Sl. No. 13 of the Action Taken Report on the Item 27.13 of 27th Finance Committee, the Finance Committee as per suggestion of the Chairperson agreed to consider a special agenda on Campus Wide Networking expansion issue, which will be taken as the last Agenda.

Item No. 29.3: To consider the Financial Status of the Institute as on February 28, 2017.

The Registrar appraised the committee that after 28th February 2017, the Institute has received a further installment of Rs. 150.00 lakhs from MHRD under Non-Plan and thus totaling Non-Plan Grant upto 24th March 2017 to Rs. 2600.00 lakhs. IRG/ Interest earned as on 24-03-2017 is Rs. 2364.64 lakh, actual expenditure under Non-Plan as on 23-03-2017 is Rs. 5017.81 lakhs. So the Institute urgently need Rs. 600.00 lakhs for meeting the expenditure upto 31-03-2017 including salary of the employees and provision for Pension and Retirement benefits for the month of March 2017.

The Committee requested the MHRD representative present in meeting, *MHRD shall look into the demand* on urgent basis.

Item No. 29.4: Present Status of TEQIP-II Project of NIT Agartala.

The Committee expressed its satisfaction on the progress of TEQIP-II project in NIT Agartala. It was noted that 93% of the grants received from NPIU has been utilized by the Institute.

Item No. 29.5: To consider the Physical & Financial Statement of the ongoing construction works/ projects.

The Committee members perused the Physical & Financial Statement of the ongoing construction works/ projects, and the priority attached by the Institute on various works. The Committee suggested that Networking of the Institute campus should be made another priority work.

Item No. 29.6: To consider the work for placing the order for execution of the work of "Up-gradation of the internal main road with both side footpath including side drain, electric post, bus stop, sitting arrangement at a certain interval & conduit from main gate-I to auxiliary gate-2 via housing and boys hostel & auxiliary gate-2 to main gate-1 and auditorium to existing play ground (old) at NIT

Agartala" at a tender value of Rs. 12,16,37,422.00, Estimated cost of the work being Rs. 9,29,18,776.00.

The Committee after thread bare discussion on the proposal of awarding the work of up-gradation of the Internal main road of the Institute to the L1 bidder Sri Jahar Sur Choudhury for an amount of Rs. 12,16,37,422.00 as per recommendation of Building and Works Committee of the Institute in its 37th meeting (Item No. 37.9) held on September 06, 2016, recommended the same to BOG for approval. For immediate consideration of BOG the Finance Committee, also confirmed its decision. The Finance Committee noted that process as per GFR was followed. *It is reiterated that provision of GFR, CVC guidelines and Govt. of India instructions should be followed in awarding the work/ contract.*

Item No. 29.7: To consider the recommendations of the minutes of 36th and 37th Building & Works Committee meeting of NIT Agartala.

The Committee recommended the minutes of 36th and 37th Building & Works Committee meeting respectively held on June 28, 2016 and September 06, 2016 to BOG.

Item No. 29.8: To consider the Audit Report on the accounts of the Institute for the year 2015-16.

The Finance Committee perused the Audit Report on the accounts of the Institute for the year 2015-16 and the para wise reply of the SAR for the year 2015-16, forwarded to AG Tripura by the Institute.

Item No. 29.9: TDS liabilities of Rs. 1,52,92,993 for payment made to Tripura Housing and Construction Board, Agartala during the financial year 2007-08 to 2010-11.

The matter was discussed at length. It came out during discussion that out of the TDS Liabilities of Rs. 1,52,92,993, TDS amount in default is Rs. 97,85,947 and Interest part is Rs. 55,07,046/-. The Committee recommended that the TDS amount in default amounting Rs. 97,85,947/- may be immediately paid to Income Tax Department, Agartala and for waving of the accrued interest the Institute to file a fresh appeal before the appellate authority.

Further the Tripura Housing and Construction Board to be informed that in order to carve the further Interest liability on TDS, the NIT Agartala, decided to deposit the TDS amount. But the whole liability lies with the Tripura Housing and Construction Board. The Tripura Housing and Construction Board also to be informed to refund the TDS liability together with the interest accrued to NIT Agartala at the earliest. Also regarding the counter appeal filed by ITO (TDS), Agartala, against a relief of Rs. 84,36,000/- allowed to NIT Agartala, the Finance Committee suggested that the Institute should defend the Institute properly. *Tripura Housing & Construction Board may be pursued to refund the TDS liability together with interest accrued to NIT Agartala.* The decision being very vital in nature, the Finance Committee noted that the decision is confirmed for implementation.

Item No. 29.10: To consider the Annual Accounts of the Institute for the financial year 2015-16.

The Annual Accounts of the Institute for the financial year 2015-16 has been compiled and internally audited. Then with the approval of Director, the Annual Accounts was forwarded

to A.G. Tripura for auditing in October 2016. The A.G. Audit was conducted during November 2016. The para wise reply of the SAR for the year 2015-16 has been forwarded to A.G. Tripura in December 2016.

Item No. 29.11: Minutes of the 20th Senate Meeting of NIT Agartala held on March 31, 2016.

It was opined by the BOG in its 38th meeting that the three items viz. item nos. S/20/15, S/20/17 and S/20/18 which involve financial implications may be routed through Finance Committee. The other items of 20th Senate meeting were already approved by the BOG in its 38th meeting against item no. 38.1. The Finance Committee perused the above mentioned items of the 20th Senate Meeting of NIT Agartala and recommended to the BOG for consideration of these three items.

Item No. 29.12: Any other item with permission of the Chair.

Item No. 29.12.1: To consider approval for the work of "Supply, installation, testing & commissioning of 14 (fourteen) lifts in Administrative Building 1 & 2, School of Management, International Guest House, Academic Block (ECE Deptt. & DoNER) and Central Library at NIT Agartala" at a cost of RS. 4,17,13,490.00.

The issue of installation of 14 (fourteen) lifts in the newly constructed buildings of NIT Agartala was discussed at length. The Committee noted that inspite of 3 (three) nation wide open tendering process initiated by the Institute, no firm could be selected by the Institute for the purpose, due to poor participation of bidders. The Building & Works Committee (BWC) in its 38th meeting (item no. 38.5) held on 15-03-2017, considering the situation approved the proposal of awarding the work of installation of 14 (fourteen) nos. of lifts to CPWD as deposit work with an estimated cost of Rs.4,17,13,490.00. Under the circumstances and in view of the prolonged difficulties being expressed by PwD students, employees and elderly persons in climbing up beyond 4th floor in some buildings, the Finance Committee recommended the proposal of Building & Works Committee as stated above to the Board. *Provisions of GFR, CVC guidelines & Govt. of India instructions may be followed.* The decision taken in this regard is also confirmed.

Item No. 29.12.2: To adopt and approve the manual of NIT, Agartala Medical Attendant Rules in line with CS (MA) Rules.

After the last Finance Committee meeting, the above issue was again considered in the 42nd meeting of BoG held on December 27, 2017 in the Conference Room, First Floor, Shastri Bhavan, New Delhi. Decision of the Board is as follows:

"The Director, IFD, Dept. of Higher Education, MHRD, Govt. of India, informed the Board that the MHRD, Govt. of India is going to issue a letter to all NITs to follow CS (MA) rules of Govt. of India for Medical Benefits to regular employees of NITs. Therefore, CS(MA) rules be followed and if required, minor adoption in line of CS(MA) rules be made depending upon the facilities in North-East Region."

The Finance Committee noted the decision of the Board.

Item No. 29.12.3: To consider and adopt Group Health Insurance Policy for all categories of employees and their family members of NIT, Agartala.

The Finance Committee recommended the proposal of adopting Group Health Insurance Policy for all categories of employees (Regular and Contractual) to the BOG for consideration. The Insurance provider should have claim settlement procedure at Agartala. There will be no financial commitment on the part of NIT Agartala, since premium contribution will be deducted from employee's salary. *However, there should not be any financial liability on the part of NITs/ MHRD.*

Item No. 29.12.4: To consider the proposal of signing MoU with National Environmental Engineering Research Institute (NEERI), Nagpur.

For the sake of promoting academic and research co-operation, the Finance Committee recommended the proposal of signing MoU with National Environmental Engineering Research Institute (NEERI), Nagpur to BOG.

Item No. 29.12.5: Appraisal to the Finance Committee regarding signing of MoU with IIT Madras for research & academic collaboration.

The Finance Committee perused the proposal and recommended the same to BOG for approval.

Item No. 29.12.6: To consider the proposal for procurement of new machines and tools for the new central workshop under Mechanical Engineering Department.

In view of the enhancement in intake capacity and observed difficulties in managing class in Workshops due to the augmented strength, the Finance Committee recommended the proposal of procurement of new machines and tools to BOG for approval with an estimated cost of Rs. 94,05,140/- (Rupees Ninety Four Lakh Five Thousand one Hundred Forty) only, as per procurement process to be followed. *Provision of GFR, CVC guidelines & Govt. of India instructions regarding procurement may be followed.*

Item No. 29.12.7: To consider the proposal for procurement of an Inverted Metallurgical Microscope with Image Analysis system.

For the betterment of the teaching-learning process, the Finance Committee recommended to the proposal of procurement of an Inverted Metallurgical Microscope with estimated cost of Rs. 35,00,000/- (Rupees Thirty Five lakhs) to BOG as per procurement process to be followed. *Provision of GFR, CVC guidelines & Govt. of India instruction regarding procurement may be followed.*

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Item No. 29.12.8: To consider formation of Selection Committee for Start-up programme of Govt. of India and selected start-up proposals.

The Dean (R&C) was invited during the meeting for briefing the Status of Start-up programme. After discussion, the Finance Committee recommended to the proposal to BOG for approval. The cost will be met up from DST grant and Institute grant on equal sharing basis. Total cost of the approved eight projects is Rs. 40 lakhs. A committee may be formed to note the status and the benefits which shall be achieved in respect of the start ups.

Item No. 29.12.9: To consider the work of Electromechanical work in the swimming pool of sports complex at NIT Agartala.


It was apprised by the Director that the Sports Complex of the Institute has a provision of a swimming pool. But the Electromechanical work needed for the filtration and purification of water in the Pool was not included in the original BOQ of the project. The other civil works needed has been completed. Now the Sports Complex is complete in all respect apart from the work of Electro Mechanical Works of the Swimming Pool. The Institutes proposes to execute work as deposit work by CPWD. The CPWD has also agreed for the same.

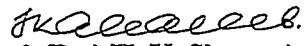
Then the Committee after thread bare discussion recommended the proposal *subject to provision of GFR and Govt. of India instructions* of awarding the work to CPWD as deposit work for consideration of BOG, for the sake of time saving and early completion of the work

Item No. 29.12.10: To consider expansion of Campus Wide Networking (Phase III) of NIT Agartala.

As decided while discussion the Item No. 29.2 on Action Taken Report, the Finance Committee recommended the Institute proposal of expansion of Campus Wide Networking (Phase III) of NIT Agartala for existing infrastructure and upcoming infrastructure under consideration by awarding to the work to NICS (National Information Centre Services Incorporated). However, it was opined that the mode of similar work carried out in NIT Patna be referred to for detailed process and implementation procedure followed. *It is also advised to look into similar practice from other NITs (such as Patna as well as other NITs)*. The committee also confirmed its decision in this regard.

The meeting ended with the vote of thanks to the Chair.


(Dr. Govind Bhargava) 12/4/17
Member Secretary, Finance Committee
& Registrar
National Institute of Technology, Agartala


(Prof. (Dr.) H. K. Sharma)
Chairperson
Finance Committee
National Institute of Technology, Agartala