ONLINE REGISTRATION
&
PHYSICAL REPORTING

ADMISSIONS 2024 (JoSAA/ CSAB 2024)

Dear Candidate,

Congratulations on choosing NIT Agartala for your further studies. A hearty welcome to the Institute. You have been Provisionally selected for admission to the B.Tech./ Dual Degree (BT- MT/ BS- MS) programmes at this Institute.

During your stay at NIT Agartala, you are expected to maintain good conduct, adequate academic standing and discipline. To begin your journey with NIT Agartala, complete the Online Registration Process in the Institute MIS (as per notice dated 29/07/2024), before reaching NIT Agartala by following the instructions mentioned in the annotated figures.

Online Registration Process in MIS

1. You are required to register yourself by visiting the website mis.nita.ac.in and clicking on the link UG Admissions (refer to Fig. 1).
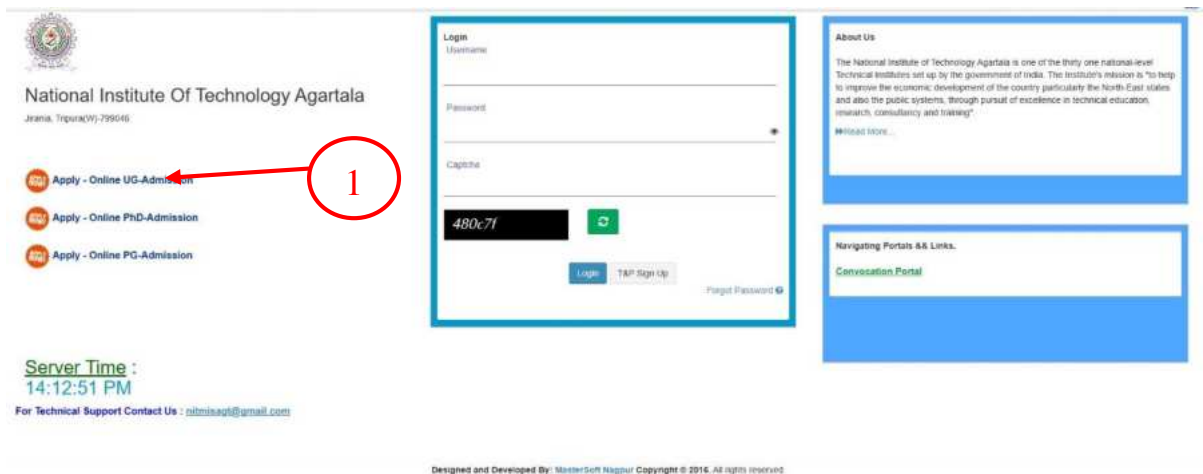

Fig. 1

2. On clicking, you will get a window as shown in Fig. 2.

Fig. 2

3. Enter the JEE Main Application number as indicated by the arrow number 2.

4. Enter your Date of Birth as indicated by the **arrow number 3**.

5. Click on Proceed as indicated by **arrow number 4**. You will get a form that is shown in Fig. 3, where you have to accept the terms and conditions.

Fig. 3

6. Tick all the points shown within the **curly braces 5** .

7. Finally click on the **I Agree** button, **indicated by arrow number 6,** to agree on the terms and conditions. You get a form that is shown in Fig.4. This is a semi pre-filled form. Your name, Fathers name, JEE Main Application number, Mobile number and Email id will come pre-filled.

8. You have to upload the documents as indicated in **curly braces 7** (in proper formats and sizes under 500 kb. If a document runs into multiple pages, convert them into a single PDF to upload).

9. Click on the Submit button. This completes your registration process.

10. To download the registration slip, click on the button **Registration** (indicated by **arrow number 9**) in **Fig. 2**. A sample of the Registration slip is shown in **Fig 5**. Bring the registration slip with all other documents as is suggested in the notice.

11. You have to upload the documents (in proper formats and sizes as mentioned. In a document runs into multiple pages, convert them into a single pdf to upload).

Fig. 4

NIT Agartala

NIT Agartala is about 35 km from the airport and **25 km** from the Agartala Railway station. Agartala is connected by flight as well as train. You are advised to plan your arrival within the normal working hours (**10 AM to 5 PM**). NIT Agartala campus has limited accommodation facilities for parents and guardians. In case of late arrival, you are advised to stay at any hotel in Agartala, Hotels in Agartala may be booked in advance.

राष्ट्रीय प्रौद्योगिकी संस्थान अगरतला

National Institute of Technology Agartala

Jirania, Tripura(W)-799046

Registration Slip for UG Admission 20▮▮

Dear, ▮▮▮ **KUMAR** ▮▮▮ bearing JEE Main Application number ▮▮▮▮57, daughter of / son of **BISWAJIT** ▮▮▮▮, you have been provisionally registered on **21/11/2022**, for the provisional admission in the **BACHELOR OF TECHNOLOGY** program in the specialization of ▮▮▮▮ & ▮▮▮▮ **ENGINEERING** in the department of ▮▮▮▮ **Engineering** at NIT Agartala. The token number of your provisional registration is **NITA-UG-0-▮▮7**. Keep visiting institute website www.nita.ac.in for further updates.

I agree to apply for provisional registration to the above-mentioned course subject to the production of the following documents in original during my physical reporting on the day, as will be announced by this institute.

A) Birth Certificate / 10th Marksheet / Admit Card / Certificate
B) 12th Mark sheet & Pass Certificate
C) Original Migration Certificate / School leaving certificate Original Character Certificate
D) Admit Card of JEE(MAIN)-2022
E) Latest Document Verification Cum Provisional Seat Acceptance Letter
F) Latest Seat Allotment Letter
G) Category certificate if applicable (SC/ST/OBC-NCL/EWS) [OBC-NCL and EWS should be issued on or after 01-04-2022]
H) Original PWD Certificate(only for PWD candidates)
I) That I, undertake to pay to NITA / IIITA the Balance Institute fee whenever notified by the Institute.
J) That, as I will present myself to the medical board of NIT Agartala for medical checkup and produce PWD certificate (wherever applicable) in JoSAA 2022 format.
K) I, declare to the best of my knowledge and belief that, in case I fail to produce any of the documents mentioned above, whichever is applicable, or, if any document produced by me is falsified during verification on the day of physical reporting or at any later date, my provisional admission is liable to be cancelled. That, I will have no claim on my candidature for the said seat after that. I also declare that in such case I shall have no claim on the fees paid to JoSAA/ CSAB 2022 or NITA.
L) I, declare to the best of my knowledge and belief that in case I fail to produce any of the documents mentioned above, whichever is applicable, or if any document produced is falsified during verification on the day of physical reporting or at any later date, my provisional admission is liable to be cancelled and that I will have no claim on my candidature for the said seat thereafter. I also declare that I will not claim any refund in case I decide to abandon the course.

*This slip is system-generated and does not require a signature

▮▮Aug-20▮▮

Page 1 of 1

Fig. 5

The parents or guardians have to make arrangements to stay either at Agartala or at the Institute Guest House. As there is a limited number of rooms in the guest house, rooms will be provided on a first come first serve basis. To book a room in the Institute Guest House, you may email ighnita@gmail.com. Booking of a room in the Guest House, if available will be strictly for a limited period. Extension of booking is not entertained due to shortage of rooms. The room rents at the guest house are:

A) **₹1200** (Double bedded room on sharing basis)

B) **₹800** (Single occupancy on a double bedded room)

To reach NIT Agartala, Auto-Rickshaw is easily available from the Airport, Railway Station as well as the city. There are two road routes to NIT Agartala from the city. You may arrive at NIT Agartala either at **Gate No. 1** or **Gate No. 2**, depending upon whether your driver travels via Jirania or Ranir Bazaar.

The venue for Physical Reporting

You are advised to report, for physical verification, to the venue mentioned below in Table 1. Each reporting venue has a Label (shown in the adjacent cell). Locate this number on the map (Fig. 6) to reach your destination.

The Campus map shows the route to your destination starting from **Gate No. 1** and **Gate No. 2**. You will see the way to RNT Boys Hostel and Gargi Girls Hostel from your reporting centre. Besides this, the campus map will guide you to reach the Bir Bikram Amenity Centre, the marketing centre of the Institute, where you will get all the essentials (Bedding, Stationaries etc.) needed for your stay at the hostel.

Sl. No.	Allotted Department by JoSAA/CSAB	Venue	Label on Map
1.	Civil Engineering	Civil Engineering Department	1
2.	Mechanical Engineering	Old Academic Block, Room no. 100	2
3.	Chemical Engineering	Old Academic Block, Room no. 111	2
4.	Bio-Engineering	Old Academic Block, Room no. 111	2
5.	Production Engineering	Old Academic Block, Room no. 200	2
6.	Electrical Engineering	Electrical Engineering Department	3
7.	Electronics & Instrumentation Engineering	Computer Sc. & Engineering Department (4th floor)	4
8.	Electronics & Communication Engineering	Electronics & Communication Engineering Department	3
9.	Computer Sc. & Engineering (including IIIT Agartala)	Computer Sc. & Engineering Department	4
10.	Physics	CDAC Building	5
11.	Chemistry	CDAC Building	5
12.	Mathematics	Mathematics Department	6

Short Names	Department
CE	Civil Engineering Department
BE	Bio Engineering Department
CH	Chemical Engineering Department
ME	Mechanical Engineering Department
PE	Production Engineering Department
ECE	Electronics and Communication Engineering Department
EE	Electrical Engineering Department
EIE	Electronics and Instrumentation Engineering
CSE	Computer Science Engineering Department
NITA	National Institute of Technology Agartala
IITA	Indian Institute of Information Technology Agartala
PH	Physics
MA	Mathematics
CY	Chemistry
NB	New Building
WS-1	Central Workshop
WS-2	Old KV Building

1st Year Class Rooms		
Section	Building	Room
A	MB	100
B	NB	310
C	NB	403
D	NB	405
E	WS-2	R-1
F	NB	406
G	NB	407
H	NB	408
I	NB	409
J	NB	410
K	WS-2	R-2
L	WS-2	R-3

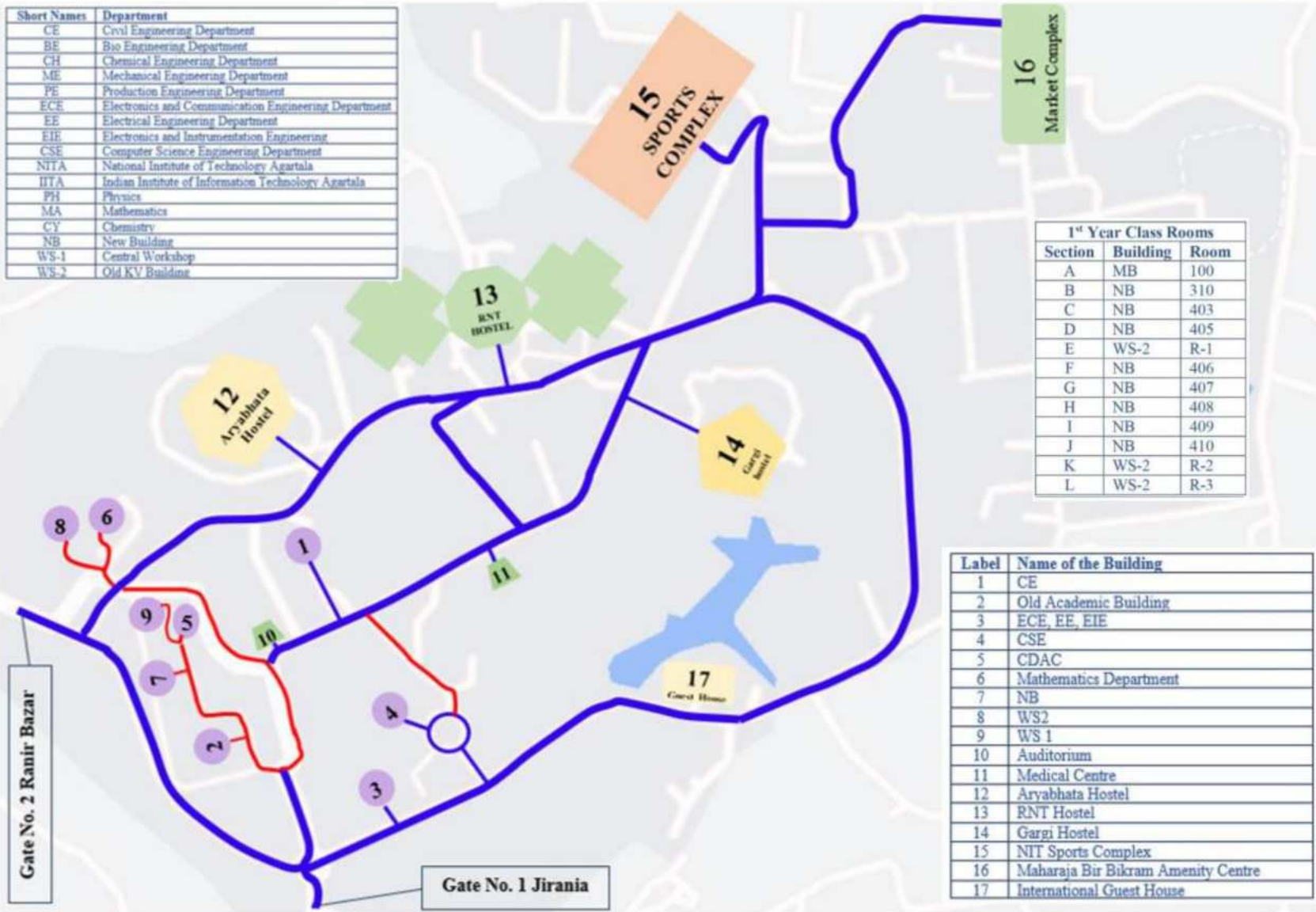| Label	Name of the Building
1	CE
2	Old Academic Building
3	ECE, EE, EIE
4	CSE
5	CDAC
6	Mathematics Department
7	NB
8	WS2
9	WS 1
10	Auditorium
11	Medical Centre
12	Aryabhata Hostel
13	RNT Hostel
14	Gargi Hostel
15	NIT Sports Complex
16	Maharaja Bir Bikram Amenity Centre
17	International Guest House

Fig. 6 A Schematic Map of the Campus NIT Agartala

Physical Reporting

During reporting, the officers will verify the documents uploaded by you with the originals. They will retain a set of photocopies of all the documents you have uploaded, along with the original copy of the Migration and Character Certificate. The officers will also check whether the contents of the income certificate and the affidavit are as per the notice circulated by the Institute. If the documents are found in order, the family income will be changed to the claimed level, else the default, Above 5 lakhs will remain unchanged.

After successful verification, you will get a provisional admission letter as shown in Fig.7a below. Please note the contents highlighted in yellow for future use. From the provisional admission letter, you will get to know:

a) Enrolment Number,

b) Roll Number.,

c) Section Number,

d) Group Number,

e) Name and contact of your Faculty advisor,

f) Virtual Account Number (VAN) of the student

f) Login ID of the institute MIS.

g) Generate a suitable password using the login id (Refer to the arrow shown in Fig.7b.

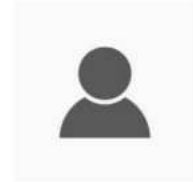# National Institute of Technology Agartala

Jirania, Tripura(W)-799046
url:http://www.nita.ac.in

Registration No : 241XX64

Enrollment No : 24UXX127

PROVISIONAL ADMISSION DETAIL (2024-25)

General Information

Token No	: NITA-UG-046XX		
JEE Main Application No	: XXXX10013900		
Student Full Name	:		
Father's Name	:		
Date of Birth	: 20-Oct-20XX		
Caste Category	: GEN-EWS		
Sub Caste Category	:		
Student Mobile	: XXXX6006X		
Quota	: Other State	Seat Pool	: GENDER-NEUTRAL

Admission Details

Date of Admission	: XX/08/2024		
Curriculam	: BACHELOR OF TECHNOLOGY		
Branch	: ELECTRONICS & COMMUNICATION ENGINEERING		
Admission Batch	: 2024-25	Section	: A
Payment Type	: REGULAR	Semester	: THIRD SEMESTER
State of Eligibility	: UTTAR PRADESH	Admission Type	: REGULAR
Year	: I	Alloted Category	: OPEN
	Roll No.:		

Entrance Exam Scores

Exam Name	: JEE MAIN	Rank/ Percentile	: 75939

Family Details

Annual Income (Rs.)   : 1,00,000.00 - 5,00,000.00

Payment Details

Sr. No.	Transaction ID / DD No	Amount	Date	Payment Mode	Reciept Type	Remark
1						

Remark(if any)

Faculty Advisor

Name	: DR M	Email ID	: msXX@gmail.com
Department	: XX ENGINEERING	Mobile No.	: 789XXXX343
VAN	**NITAVA24166XX**		

The Student is instructed to generate the password & login to **mis.nita.ac.in** by using the login ID **24UXX127**. Thereafter, the student should fill up all the information sought therein. In case the student fails to provide the requisite information within 7 days from the day of admission, he/she may be debarred from appearing in the mid-semester examination of the session 2023-24.

In case a student applies for Education Loan, the loan sanctioning authority should be informed to transfer loan to the Virtual Account Number (VAN) of the student.

*This slip is system-generated and does not require a signature

Print Date :07/08/2024 1:04 pm

Page 1 of 1

Fig. 7a

Fig. 7b

Hostel Allotment

Hostel rooms will be made available on a twin-shared basis. As there are not sufficient rooms available in the Girls' Hostel, only those whose Home-State is other than Tripura will be provided rooms in priority. Girls from their Home State Tripura may get accommodation at a later date. Such students are advised to arrange for their accommodation for the time being.
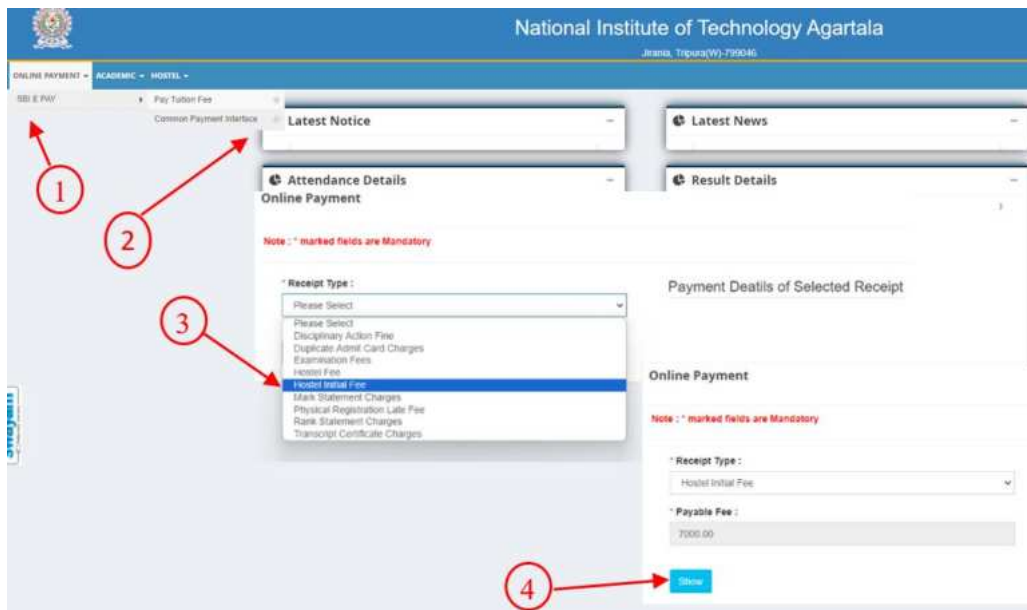
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Fig. 8 Steps to pay Hostel Initial Fees

After physical verification, log in to your MIS account by using the login id and password mentioned in the Provisional admission letter. After that, eligible students, as per the above-mentioned notice, should log in to your MIS account and pay Hostel Initial Fees (₹ **7000**) and Hostel Fees (₹ **29645**) as shown in Fig. 8 above, where the steps are marked in **Red**.

Once the Hostel Initial Fees and Hostel Fees are paid, a Hostel room can be self-allotted by the students. The steps to be followed are marked in Red in Fig. 9.
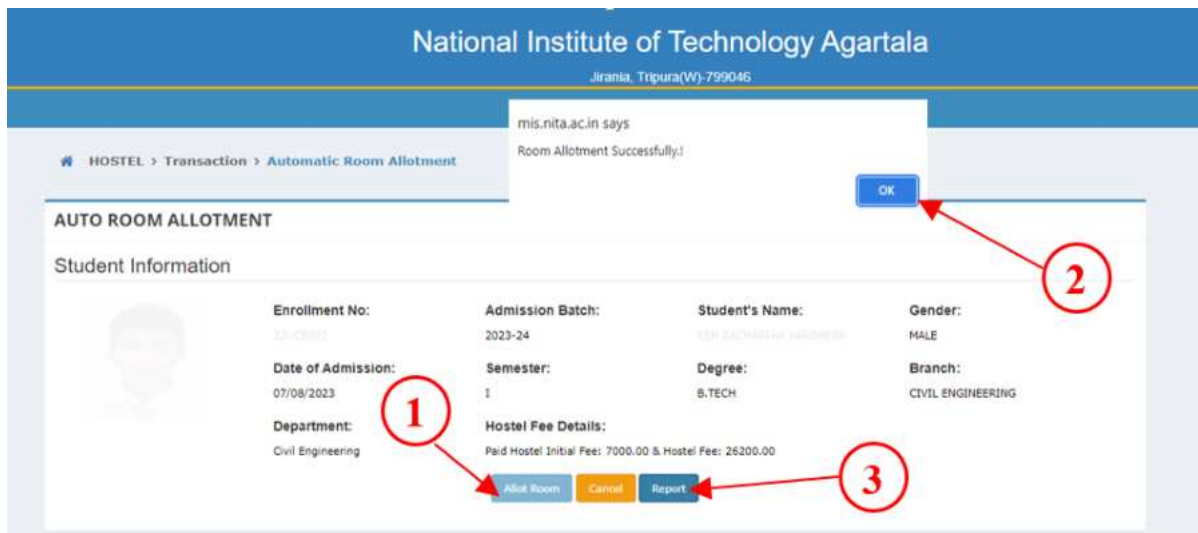
Fig. 9. The room allotment page showng the steps

1. Click on the Allot Room.
2. Once allotted you get a pop up
3. Click on the Report, to get the Room allotment letter.

After the successful allotment of Hostel accommodation, visit the hostel supervisor's office of your allotted hostel (RNT/Gargi), and produce the money receipts for **Hostel Initial fees** and **Hostel fees**, and the **Hostel room allotment letter** along with the filled hostel application form. Wish you a comfortable stay at the Hostel.

ALL THE BEST